



# Board Meeting of the Palmyra Area School District May 11, 2017

## Agenda for: Regular School Board Meeting

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### 1. MEETING CALLED TO ORDER

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL

Mr. Bova  
Mr. Connell  
Mr. Downey  
Mr. Duquette  
Mr. Fogle  
Mr. Geib  
Mr. Koennecke  
Mr. Ludwig  
Mrs. Wargo

### 4. MOTIONS TO APPROVE ROUTINE BUSINESS:

#### a. Board Minutes

Motion to approve the minutes of the Board meetings of April 13, April 27, and May 4, 2017.

#### b. Transactions

Motion to approve transactions for the month ending April 30, 2017.

#### c. Bills

Motion to approve bills for payment in the amount of \$349,533.46.

#### d. Payroll

Motion to approve payroll for May 2017:

Payroll for May 11, 2017: \$ 802,231.37

Payroll for May 25, 2017: \$ 794,649.00

Payroll for May 2017: \$1,596,880.37

#### e. Cafeteria Report

Motion to approve the cafeteria report for the month ending March 31, 2017.

## **5. PALMYRA PRIDE MOMENT**

Recognition of the following High School students:

- Leo Higgins, HS Wrestler - for a final season record of 27-7, Sectional 182 lb. Wrestling Championship, 4th place at District 3 Championships, and placing in the top 12 at the PIAA State Wrestling Championships.
- Ellie Keck, HS Swimmer - for breaking 4 school swimming records, and qualifying for the PIAA District 3 & State Swimming Championships.
- Kalie Fink, Alex Gerhart, Cooper Mason, Christopher McCullough, Abigail Romberger, Megan Ryman, Nicholas Schiavoni, Tralynn Weatherholtz (Citizens Fire Department of Palmyra), Adam Barnes, Thomas Cambria, Nick Henry (Campbelltown Fire Department), Brandon Blauch, and Greg Miller (Mt. Gretna Fire Department) for serving their community and helping people in need through their volunteer service with the fire department.

## **6. PRESIDENT'S REPORT**

## **7. VISITOR COMMENTS**

## **8. COMMITTEE REPORTS**

## **9. CURRICULUM**

### **a. Minutes - Curriculum Committee**

### **b. Conferences**

Motion to approve the following conferences:

- a. The following teachers to attend the STEMathon conference at the Lancaster-Lebanon IU13 Conference Center on August 2-3, 2017:
  - April Sibbach - no cost to district
  - Janelle Simmon - no cost to district
  - Carolyn Ward - district cost of \$72.14
  - Jessica Miller - district cost of \$125.00
- b. Kim Grissinger, Amy Mateer, and Nick Swartz to attend the National Tests of Engineering, Aptitude, Mathematics, and Science (TEAMS) competition in Orlando, FL from June 21-24, 2017 at a district cost of \$1,321.83 per teacher.
- c. Heidi Kajder to attend the Keystone Technology Summit at Shippensburg University from July 24-28, 2017 at a district cost of \$100.
- d. Barbara Ward to attend the National Autism Conference in State College, PA on August 1-2, 2017 at no cost to the district.

**c. Field Trips**

Motion to approve four Future Business Leaders of America (FBLA) students to attend the FBLA National Competition in Anaheim, CA from June 27-July 3, 2017 at no cost to the district.

**10. STAFFING AND ADMINISTRATION**

**a. Minutes - Staffing & Administration Committee**

**b. Board Policies - Second and Final Reading**

Motion to approve the second reading and final adoption of the following Special Education Board Policies:

- 113 - Special Education
- 113.1 - Discipline of Students with Disabilities
- 113.2 - Behavior Support
- 113.3 - Screening and Evaluations for Students with Disabilities - NEW
- 113.4 - Confidentiality of Special Education Student Information - NEW

**c. Professional Staff Items**

Motion to approve the following professional staff items:

- a. Ronald Dowey as a short-term substitute High School Business teacher effective April 3, 2017 until May 4, 2017 a daily prorated rate of \$168.
- b. Revision to leave of absence for Janelle Simmon, Elementary Librarian, beginning May 30, 2017 (previously Board approved beginning with the 2017-18 school year) until approximately November 20, 2017.
- c. Casey Smith as a Middle School Special Education teacher for the 2017-18 school year at a Bachelor's, Step 1 salary of \$45,032, pending completion of all state and district requirements.
- d. Codey Fickes as a High School Social Studies teacher for the 2017-18 school year at a Bachelor's, Step 1 salary of \$45,032, pending completion of all state and district requirements.
- e. Emily Villafane as an 8th Grade Writing teacher for the 2017-18 school year at a Bachelor's, Step 5 salary of \$45,915, pending completion of all state and district requirements.
- f. Leave of absence for James Scalpello, High School Business teacher, from April 3 - May 4, 2017.
- g. \*Christopher Pavone as a High School Social Studies teacher at a Bachelor's +15, Step 2 salary of \$45,132, pending completion of all state and district requirements.

**d. Support Staff Items**

Motion to approve the following support staff items:

- a. Transfer of Phil Lebo from Roving Custodian to Lingle Avenue Custodian at an hourly rate of \$11.01, effective May 12, 2017.
- b. Termination of David Rhine, part-time Custodian, effective May 2, 2017.
- c. Intermittent leave of absence for Pamela Weierbach, Middle School Library/Technology

Aide, from May 17 - August 17, 2017.

d. \*Retirement of Carol Lacey, Kitchen Helper/Server at Lingle Avenue, effective May 6, 2017.

e. \*Amy Klinefelter as cafeteria substitute at an hourly rate of \$9.59, effective May 11, 2017, pending completion of all state and district requirements.

f. \*Jason Robinson as 2017 summer custodial help at an hourly rate of \$8.50, pending completion of all state and district requirements.

g. \*Collin Potter as 2017 summer custodial help at an hourly rate of \$8.50, pending completion of all state and district requirements.

h. \*Griffin Weidler as 2017 summer custodial help at an hourly rate of \$8.50, pending completion of all state and district requirements.

i. \*John Karinch as 2017 summer custodial help at an hourly rate of \$8.00, pending completion of all state and district requirements.

j. \*Retirement of Teresa Keller, Nurse Assistant at Forge Road, effective at the end of the 2016-17 school year.

k. \*Leave of absence for Doris Teahl, Middle School Kitchen Helper/Server, from April 26 - June 12, 2017.

**e. Substitute Teachers**

Motion to approve the following substitute teachers for the 2016-17 school year, pending completion of all state and district requirements:

**Locally Issued Day-to-Day Substitute**

Shannon Cullipher - Elementary & Secondary

**Regular**

\*Taren Andrews - Grades PK-4

**f. Coach Resignations**

Motion to approve the following coach resignations:

a. Frank Landis, Head Coach of High School Wrestling, effective April 24, 2017.

b. Lee Copeland, Head Coach of 8th Grade Girls Basketball, effective April 26, 2017.

**g. Volunteer Coach**

\*Motion to approve Matthew Madonna as a volunteer Middle School Football coach, effective May 12, 2017.

**h. Student Expulsion**

Motion to approve the expulsion from school of a middle school student for violation of the Palmyra Area School District's weapons policy. The expulsion from school will be for a minimum duration through the end of the 2016-17 school year with an alternative education placement in the district's Alternative Education program. Placement may be extended up to 1 year based on the evaluation of the student's progress at the end of May 2017.

\*Staffing & Administration items after the April 27 and May 4, 2017 Staffing & Administration Committee meetings.

## **11. FINANCE**

### **a. Minutes - Finance Committee**

### **b. Renewal of 2017-18 Food Service Management Contract**

Motion to renew Food Service Management contract with Nutrition, Inc. for the 2017-18 school year and increase lunch prices as follows:

- a. Elementary Lunch Type A - \$2.25 (.10 increase)
- b. Secondary Lunch Type A - \$2.35 (.10 increase)
- c. Breakfast - \$1.10 (no increase)
- d. Teacher Lunch - \$3.35 (.10 increase)

### **c. Construction Funds**

Motion to approve the April 2017 lists of bills for the Construction Funds.

### **d. Budgetary Transfers**

Motion to approve the third quarter (January - March 2017) budgetary transfers as submitted by the Director of Business Affairs.

### **e. Lebanon County CTC Budget**

Motion to approve the 2017-18 Lebanon County Career and Technology Center budget. (Roll call vote)

### **f. Lancaster-Lebanon Public Schools Joint Purchasing Bids**

Motion to approve the following 2017-18 Lancaster-Lebanon Public Schools Joint Purchasing Bids.

- a. Copy paper in the amount of \$30,126.06
- b. Instructional supplies in the amount of \$17,722.65
- c. Trainer medical supplies in the amount of \$1,573.52

### **g. Board Treasurer**

Motion to approve Anthony Downey as Board Treasurer from July 1, 2017 through June 30, 2018.

### **h. Bank Depositories**

Motion to approve the bank depositories for school funds for the 2017-18 school year.

### **i. 2016-17 Revised Budget**

Motion to approve the 2016-17 Revised General Fund Budget in the amount of \$47,203,709. (Roll call vote)

### **j. Self-Directed Refunding Resolution**

Motion to approve the Resolution for the refunding of the Series of 2011 Bonds.

## **12. BUILDINGS AND GROUNDS**

- a. Minutes - Buildings & Grounds Committee

## **13. REPORTS**

- a. Superintendent's Report
- b. Student Representative's Report
- c. Lebanon County Career and Technology Center Report
- d. Recreation Commission Report
- e. Intermediate Unit 13 Report
- f. Palmyra Area Education Foundation Report
- g. Library Report
- h. Lebanon County Tax Collection Committee Report
- i. Lebanon County Legislative Region Report
- j. HACC Lebanon Campus Advisory Committee Report
- k. Other Reports

## **14. COMMUNICATIONS**

## **15. ADJOURNMENT**