Board Meeting of the Palmyra Area School District
October 12, 2017

Agenda for: Regular School Board Meeting

1. **MEETING CALLED TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

   Mr. Bova
   Mr. Connell
   Mr. Downey
   Mr. Duquette
   Mr. Fogle
   Mr. Geib
   Mr. Koennecke
   Mr. Ludwig
   Mrs. Wargo

4. **MOTIONS TO APPROVE ROUTINE BUSINESS:**

   a. Board Minutes

   Motion to approve the minutes of the Board Meetings of September 14, 2017 and September 28, 2017.

   b. Transactions

   Motion to approve transactions for the month ending September 30, 2017.

   c. Bills

   Motion to approve bills for payment in the amount of $361,775.68.

   d. Payroll

   Motion to approve payroll for October 2017

   Payroll for October 12, 2017: $ 803,723.30
   Payroll for October 26, 2017: $ 804,093.00
   Payroll for October 2017: $1,607,816.30

5. PALMYRA PRIDE MOMENT

Recognition of Coach Shane Manney and the Palmyra High School Wrestling Team for taking the initiative to thoroughly clean the high school's weight room over the summer.

6. PRESIDENT'S REPORT

7. VISITOR COMMENTS

8. COMMITTEE REPORTS

9. CURRICULUM

a. Minutes - Curriculum Committee

b. Conferences

Motion to approve the following conferences:

a. Scott Farmer and Eric Beiler to attend the 2017 Technology & Engineering Education Association of Pennsylvania (TEEAP) STEM Conference at the Lancaster-Lebanon IU13 on October 26-27, 2017 at no cost to the district with the exception of a substitute teacher for 2 days for each teacher.

b. *Aaron Campbell to attend the 2017 Technology & Engineering Education Association of Pennsylvania (TEEAP) STEM Conference at the Lancaster-Lebanon IU13 on October 26-27, 2017 at no cost to the district with the exception of a substitute teacher for 2 days.

c. Field Trips

Motion to approve the following field trips:

a. High School Future Business Leaders of America (FBLA) Club field trip to Pocono Manor, PA on November 5-6, 2017 for the Pennsylvania State Leadership Workshop at no cost to the district with the exception of a substitute teacher for 1 day.

b. *Cougar Media Club (Yearbook, Broadcast, Newspaper) students to attend the Columbia Scholastic Press Association's Fall Conference in New York City on November 6, 2017 at no cost to the district with the exception of a substitute teacher for 1 day.

d. Music Festivals 2017-18

Motion to approve instrumental and choral students to attend various music festivals during the course of the 2017-18 school year, paid through funds budgeted in the MS/HS music budgets, plus the cost of any necessary substitute teachers.

e. Ukelele Club at PAMS

Motion to approve the addition of a Ukelele Club at Palmyra Area Middle School.

*Curriculum items added after the September 28, 2017 Curriculum Committee meeting.

10. STAFFING AND ADMINISTRATION

a. Minutes - Staffing & Administration Committee

b. PSBA Board Elections

Motion to elect Pennsylvania School Boards Association (PSBA) officers as follows:

a. President-Elect - Otto Voit
b. Vice President - Eric Wolfgang
c. Treasurer - Mike Gossert
d. Central At Large Representative - Larry Augustine
e. Insurance Trust Trustees - Michael Faccinetto, Marianne Neel

c. Professional Staff Items

Motion to approve the following professional staff items:

a. Resignation of Stephanie Vaughn, 8th Grade Mathematics teacher, effective no later than December 1, 2017, dependent upon availability of replacement.
b. Intermittent leave of absence for Kim-Kathie Knudsen, Supervisor of Instructional Technology & Online Learning, from June 26, 2017 through October 6, 2017.

d. Support Staff Items

Motion to approve the following support staff items:

a. Termination of Terilyn Ellestad, Special Education Aide, effective September 26, 2017.
b. Resignation of Lisa Powell, Special Education Aide, effective October 13, 2017.
c. Transfer of Lynn Kleinfelter from Evening Custodian at Lingle to Evening Roving Custodian at an hourly rate of $11.82, effective October 2, 2017.
d. Jessica Bistline as Lingle Avenue Classroom Aide/Monitor at an hourly rate of $10.94, effective October 13, 2017, pending completion of all state and district requirements.
e. Linda Alley as part-time Special Education Aide at an hourly rate of $12.90, effective October 16, 2017, pending completion of all state and district requirements.
f. *Melinda Cleveland as part-time Special Education Aide at an hourly rate of $13.05, effective October 13, 2017, pending completion of all state and district requirements.

e. Substitute Teachers

Motion to approve the following substitute teachers for the 2017-18 school year, pending completion of all state and district requirements:

Regular

Randi Burford - Art PK-12 / Health & Physical Education PK-12
Alexander Coffroth - Secondary English

Emergency

*Syeda Gilani - Elementary & Secondary
*Kimberly Miller - Elementary & Secondary
*Jennifer Troiano - Elementary & Secondary

f. Coach Hire

*Mitch Davis as High School Assistant Wrestling Coach for the 2017-18 school year at a salary of $3,690, pending completion of all state and district requirements.

*Staffing & Administration items added after the September 28, 2017 and October 5, 2017 Staffing & Administration Committee meetings.

11. FINANCE

a. Minutes - Finance Committee

b. Construction Funds

Motion to approve the September 2017 lists of bills for the Construction Funds.

c. Budgetary Transfers

Motion to approve the final budgetary transfers for the 2016-17 fiscal year (total $1,362,391.47).

d. Committed Fund Balance for Retirement Transfer of Funds

Motion to approve transfer in the amount of $485,000 in Committed Fund Balance for Retirement to Unassigned Fund Balance in 2017-18.

e. Capital Projects Transfer of Funds

Motion to approve Capital Projects Transfer in the amount of $485,000 from the General Fund to the Hybrid Construction Fund in 2017-18.

f. Transportation Contracts

Motion to approve the contract with Boyo Transportation Services, Inc. for 2017-18 for special needs students at an annual cost of $251,168.40 and an extra-curricular vehicle rate at $1.28 per van mile. The hourly rate for the van driver will be $15.10.

12. BUILDINGS AND GROUNDS

a. Minutes - Buildings & Grounds Committee

b. Civil Engineering Supplemental Services

Motion to approve supplemental engineering services for Evans Engineering, Inc. for the Middle School in the amount of $12,800.

c. Contract for Middle School Addition

Motion to award the contract for the Middle School Addition to eci Construction, LLC, general trades contractor, in the amount of $3,880,000 for the base bid, plus alternates in the amount of $294,350 per the attachment, for a total of $4,174,350.

d. GESA Amendment Phase 2 Alternate

Motion to approve the Guaranteed Energy Services Agreement Amendment 3, GESA Phase 2, Middle School Addition with Reynolds Energy Services, Inc. in the amount of $2,496,464.

13. REPORTS

a. Superintendent's Report

b. Student Representative's Report

c. Lebanon County Career and Technology Center Report

d. Recreation Commission Report

e. Intermediate Unit 13 Report

f. Palmyra Area Education Foundation Report

g. Library Report

h. Lebanon County Tax Collection Committee Report

i. Lebanon County Legislative Region Report

j. HACC Lebanon Campus Advisory Committee Report

k. Other Reports

14. COMMUNICATIONS

15. ADJOURNMENT