



# Board Meeting of the Palmyra Area School District January 11, 2018

## Agenda for: Regular School Board Meeting

---

### 1. MEETING CALLED TO ORDER

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL

Mr. Bova  
Mr. Connell  
Mr. Downey  
Mr. Fogle  
Mr. Geib  
Mrs. Hudson  
Mr. Kreiser  
Mr. Putt

### 4. MOTIONS TO APPROVE ROUTINE BUSINESS:

#### a. Board Minutes

Motion to approve the minutes of the Board Meeting of December 14, 2017.

#### b. Transactions

Motion to approve transactions for the month ending December 31, 2017.

#### c. Bills

Motion to approve bills for payment in the amount of \$302,207.92.

#### d. Payroll

Motion to approve payroll for January 2018:

Payroll for January 4, 2018: \$846,675.80

Payroll for January 18, 2018: \$772,477.75

Payroll for January 2018: \$1,619,153.55

#### e. Cafeteria Report

Motion to approve the cafeteria report for the month ending November 30, 2017.

## **5. PALMYRA PRIDE MOMENT**

Recognition of the following High School students and school district staff:

- Kyle Newman for his work on the installation of 4 benches at the High School varsity baseball field as his Eagle Scout project.
- Hannah Walker for her volunteer service in helping with the Caring Cupboard's Student Summer Lunch Program.
- Melinda Nguyen, Speech/Language Support teacher, Carolyn Richards, Special Education Consultant, and Cheyenne Rodriguez, Elementary Autistic Support teacher, for their collaborative dedication, resourcefulness, and commitment to the students they serve.

## **6. PRESIDENT'S REPORT**

## **7. VISITOR COMMENTS**

## **8. BOARD APPOINTMENT (Roll Call Vote)**

Nominees:

- Christine Fisher
- Suzan Gilligan
- Kurt Koennecke
- Michael Koval
- Greg Krikorian

## **9. ASSISTANT BOARD SECRETARY**

Motion to approve Beverly Hudson as Assistant Board Secretary to complete Michael Ludwig's term through June 30, 2018.

## **10. COMMITTEE REPORTS**

## **11. CURRICULUM**

### **a. Minutes - Curriculum Committee**

A meeting of the Palmyra Area School District Curriculum Committee was not held in the month of December 2017.

## **12. STAFFING AND ADMINISTRATION**

### **a. Minutes - Staffing & Administration Committee**

### **b. Professional Staff Items**

Motion to approve the following professional staff items:

- a. Leave of absence for Aleesa Groff, Middle School Life Skills teacher, retroactive to

November 29, 2017 through December 22, 2017.

b. Leave of absence for Donna Mandes, High School Health & Physical Education teacher, from January 25, 2018 through April 25, 2018.

c. Leave of absence for Ryan Warner, second grade teacher at Forge Road Elementary, effective on or about March 24, 2018 until approximately June 6, 2018.

d. Jennifer Cruise as a short-term substitute Reading Specialist at Pine Street Elementary, effective on or about February 24, 2018 through approximately May 24, 2018 at a daily rate of \$170.

**c. Support Staff Items**

Motion to approve the following support staff items:

a. Resignation of Sherrie Jelliff, Special Education Aide, effective January 5, 2018.

b. Brenda Potter as Special Education Aide at an hourly rate of \$13.05, effective January 5, 2018.

c. Transfer of Chadd Shott from part-time Custodian at Pine Street Elementary to full-time Custodian at Pine Street Elementary, effective January 1, 2018.

d. Leave of absence for Lizabeth Fasnacht, Custodian, retroactive to December 11, 2017 for approximately 3-4 weeks.

e. \*Christine Moyer as full-time Evening Custodian at an hourly rate of \$11.12, effective January 12, 2018, pending completion of all state and district requirements.

f. \*William Garner as full-time Evening Custodian at an hourly rate of \$11.12, effective January 12, 2018, pending completion of all state and district requirements.

**d. Substitute Teachers**

Motion to approve the following substitute teachers for the 2017-18 school year, pending completion of all state and district requirements:

**Regular**

Lindsay Cassel - Business K-12

**Emergency**

William Warner - Secondary

**e. Mentors**

Motion to approve the following mentors for one semester beginning January 22, 2018 through the end of the 2017-18 school year at a salary of \$665 (prorated):

- Kristi Costello as mentor to Clark Sheaffer, part-time Life Skills Special Education teacher.
- Tim Mehl as mentor to Carl Deiner, High School Alternative Education/Special Education teacher.

**f. Coach Volunteer**

Motion to approve Brennen Harding as a volunteer coach for High School Boys Lacrosse, pending completion of all state and district requirements.

**g. Coach Resignation**

Motion to approve the resignation of Christian McAllister as Assistant Coach for High School Track & Field, effective December 18, 2017.

\*Staffing & Administration items added after the January 4, 2018 Staffing & Administration Committee meeting.

**13. FINANCE**

**a. Minutes - Finance Committee**

**b. Construction Funds**

Motion to approve the December 2017 lists of bills for the Construction Funds.

**c. Fulton Bank Corporate Resolution**

Motion to approve Fulton Bank Corporate Resolution of authorized signatures.

**d. Budget Resolution (Roll Call Vote)**

Motion to approve Resolution under Act 1 to limit the tax increase for the 2018-19 school year to no greater than the index of 3%.

**14. BUILDINGS AND GROUNDS**

**a. Minutes - Buildings & Grounds Committee**

**15. REPORTS**

**a. Superintendent's Report**

**b. Student Representative's Report**

**c. Lebanon County Career and Technology Center Report**

**d. Recreation Commission Report**

**e. Intermediate Unit 13 Report**

**f. Palmyra Area Education Foundation Report**

**g. Library Report**

**h. Lebanon County Tax Collection Committee Report**

**i. Lebanon County Legislative Region Report**

**j. HACC Lebanon Campus Advisory Committee Report**

**k. Other Reports**

**16. COMMUNICATIONS**

**17. ADJOURNMENT**