



**Palmyra Area School District**  
**Consent Agenda**  
**Staffing & Administration Committee**  
**January 23, 2020**

---

**1. Professional Staff Item - Retirement**

Motion to approve the retirement of Mark Bucher, Supervisor of Technology/PIMS Administrator, effective July 15, 2020.

**2. Professional Staff Item – Short-term Substitute**

\*Motion to approve Un Ju Pak as a short-term substitute first grade teacher at Pine Street Elementary School retroactive to January 20, 2020 through approximately May 4, 2020 at a daily rate of \$181.

**3. Professional Staff Item – Resignation**

\*Motion to approve the resignation of Philip Gibble as a long-term substitute 7<sup>th</sup> grade English Language Arts teacher, effective January 21, 2020.

**4. Support Staff Item – Resignations**

Motion to approve the following resignations:

- a. \*Autumn DeTar, Classroom Monitor/Aide at Northside Elementary School, effective January 24, 2020.
- b. \*LizBeth Fasnacht, Custodian at Lingle Avenue Elementary, effective January 31, 2020.

**5. Support Staff Item - Hires**

Motion to approve the following support staff hires for the 2019-20 school year, pending completion of all state and district requirements:

- a. \*Autumn DeTar as a substitute Classroom Monitor/Aide.
- b. \*Kandice Lavery as a Nurse Assistant at Pine Street Elementary School at an hourly rate of \$21.00, effective February 3, 2020.
- c. \*Melissa Patrick as a Classroom Monitor/Aide at Forge Road Elementary at an hourly rate of \$10.72, effective January 24, 2020.

**6. Substitute Teachers/Nurse**

Motion to approve the following substitutes for the 2019-20 school year, pending completion of all state and district requirements:

**Regular Substitute**

Maryann Huzvar - Elementary N-6

\*Mary Sue Weidman – Health & Physical Education / Reading Specialist / ESL

**Emergency Substitute**

- \*Jordan Cruise – Elementary & Secondary
- \*Dalia Nasr – Elementary & Secondary
- \*Shannon Wess - Elementary & Secondary

**Nurse Substitute**

- \*Mary Santiago

**7. Coach Hires**

Motion to approve the following coaches for the 2020 spring season, pending completion of all state and district requirements:

- a. Amanda Mellendick as Assistant Coach for Girls Lacrosse at a salary of \$2,390.
- b. Julia Brewer as Assistant Coach for Girls Lacrosse at a salary of \$420.

**8. Vanguard as 403(b) Vendor (Low Fee Fund)**

Motion to approve Vanguard as a 403(b) (tax-sheltered annuity) Vendor for the Palmyra Area School District.

\*Staffing & Administration items added after the Staffing & Administration Committee meeting on January 9, 2020.