



Palmyra Area School District
Consent Agenda
Staffing & Administration Committee
June 25, 2020

1. Administrative Staff - Retirement Payment

Motion to approve the retirement payment to Mark Bucher based on 35.01 years at a rate of \$450 per year for a total of \$15,754.50.

2. Professional Staff - Retirement Payment

Motion to approve the following retirement payments:

- a. Donna Mandes based on 34.73 years at a rate of \$400 per year for a total of \$13,892.
- b. Kelly O'Connor based on 34.23 years at a rate of \$400 per year for a total of \$13,692.
- c. Stephanie Spangler based on 175.5 unused sick days at a rate of \$45 per day for a total of \$7,897.50.

3. Professional Staff - Early Retirement Payment

Motion to approve the early retirement incentive to Kelly O'Connor in the amount of \$5,000 and the equivalent of 24 months of medical/dental coverage.

4. Professional Staff Item - Rescindment of Sabbatical Leave

Motion to approve Stephanie Ott's request to rescind her sabbatical leave for the first semester of the 2020-21 school year.

5. Professional Staff - Tenure

Motion to approve the attainment of tenure for the following staff:

- Ryan Brooks
- Mackenzie Enders
- Codey Fickes
- Josh Fleming
- Carla Kauffman
- Tyler Massar
- Cheyenne Rodriguez
- Casey Smith
- Logan Trout
- Kate Yusko

6. Support Staff - Retirement Payment

Motion to approve the following support staff retirement payments:

- a. Darlene Haak based on 22.5 unused sick days for a total of \$814.05.
- b. Pam Weierbach based on 21.5 unused sick days for a total of \$865.33.
- c. Jill Whitehead based on 74 unused sick days for a total of \$3,393.94.

7. Support Staff - Early Retirement Payment

Motion to approve an early retirement incentive for Jill Whitehead in the amount of \$6,000.

8. Support Staff Items - Promotions/Salary Adjustment

Motion to approve the following promotions/salary adjustment:

- a. Promotion of Jody Sholly, Maintenance Secretary, to Clerical II effective July 1, 2020 at an hourly rate of \$15.17.
- b. Promotion of Tracie Snyder to Payroll Benefits Coordinator, effective July 1, 2020 at an hourly rate of \$28.11.
- c. Salary adjustment of Heidi Bingeman, Data Manager (phase-in due to Technology Department restructuring) effective July 1, 2020 to an hourly rate of \$21.95.
- d. *Promotion of Joshua Byers to High School Head Custodian, effective July 1, 2020 at an hourly rate of \$14.51.

9. Fall Coach

Motion to approve Kelly Gerhart as a Middle School Field Hockey Assistant Coach for the 2020-21 school year at a salary of \$2,640.

*Staffing and Administration item added after the June 11, 2020 Staffing and Administration Committee meeting.