



**Board Meeting of the Palmyra Area School District
January 11, 2018
Minutes For: Regular School Board Meeting**

Roll Call

Board Members Present: Mr. Bova, Mr. Connell, Mr. Downey, Mr. Fogle, Mr. Geib, Mrs. Hudson, Mr. Kreiser, Mr. Putt

Administrators Present: Lisa Brown, Bernie Kepler, Darcy Brenner-Smith, Kathy Setlock

1. MEETING CALLED TO ORDER

Minutes

Mr. Connell called the meeting to order at 6:03 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mr. Bova
Mr. Connell
Mr. Downey
Mr. Fogle
Mr. Geib
Mrs. Hudson
Mr. Kreiser
Mr. Putt

Minutes: 8 present, 0 absent

4. MOTIONS TO APPROVE ROUTINE BUSINESS:

a. Board Minutes

Motion to approve the minutes of the Board Meeting of December 14, 2017.

Minutes

Following a motion by Mr. Downey and a second by Mr. Putt, the minutes of the December 14, 2017 meeting were unanimously approved.

b. Transactions

Motion to approve transactions for the month ending December 31, 2017.

Minutes

Following a motion by Mr. Bova and a second by Mr. Downey, the Board unanimously approved the transactions for the month ending December 31, 2017.

c. Bills

Motion to approve bills for payment in the amount of \$302,207.92.

Minutes

Following a motion by Mr. Bova and a second by Mr. Fogle, the Board unanimously approved the bills for payment in the amount of \$302,207.92.

d. Payroll

Motion to approve payroll for January 2018:

Payroll for January 4, 2018: \$846,675.80

Payroll for January 18, 2018: \$772,477.75

Payroll for January 2018: \$1,619,153.55

Minutes

Following a motion by Mr. Bova and a second by Mr. Geib, the Board unanimously approved payroll for January 2018 in the amount of \$1,619,153.55.

e. Cafeteria Report

Motion to approve the cafeteria report for the month ending November 30, 2017.

Minutes

Following a motion by Mr. Bova and a second by Mr. Kreiser, the Board unanimously approved the cafeteria report for the month ending November 30, 2017.

5. PALMYRA PRIDE MOMENT

Recognition of High School students and school district staff as noted in the minutes.

Minutes

The Board and administration recognized the following High School students and school district staff:

- Kyle Newman for his work on the installation of 4 benches at the High School varsity baseball field as his Eagle Scout project.
- Hannah Walker for her volunteer service in helping with the Caring Cupboard's Student Summer Lunch Program.
- Melinda Nguyen, Speech/Language Support teacher, Carolyn Richards, Special Education Consultant, and Cheyenne Rodriguez, Elementary Autistic Support teacher, for their collaborative dedication, resourcefulness, and commitment to the students they serve.

6. PRESIDENT'S REPORT

Minutes

No report.

7. VISITOR COMMENTS

Minutes

No visitor comments.

8. BOARD APPOINTMENT (Roll Call Vote)

Nominees:

- Christine Fisher
- Suzan Gilligan
- Kurt Koennecke
- Michael Koval
- Greg Krikorian

Minutes

The Board voted via roll call as follows: Christine Fisher (0 votes); Suzan Gilligan (3 votes: Bova, Connell, Downey); Koennecke (1 vote: Geib); Michael Koval (0 votes); Greg Krikorian (4 votes: Fogle, Hudson, Kreiser, Putt). This narrowed the candidates to the top two.

The Board voted via roll call as follows: Suzan Gilligan (3 votes: Bova, Connell, Downey); Greg Krikorian (5 votes: Fogle, Geib, Hudson, Kreiser, Putt).

Greg Krikorian was approved as the candidate to fulfill the temporary Board vacancy of Mr. Michael Ludwig.

9. ASSISTANT BOARD SECRETARY

Motion to approve Beverly Hudson as Assistant Board Secretary to complete Michael Ludwig's term through June 30, 2018.

Minutes

Following a motion by Mr. Geib and a second by Mr. Kreiser, the Board unanimously approved Beverly Hudson as Assistant Board Secretary to complete Michael Ludwig's term through June 30, 2018.

10. COMMITTEE REPORTS

11. CURRICULUM

a. Minutes - Curriculum Committee

A meeting of the Palmyra Area School District Curriculum Committee was not held in the month of December 2017.

Minutes

No report.

12. STAFFING AND ADMINISTRATION

a. Minutes - Staffing & Administration Committee

Minutes

The Board reviewed the minutes from the January 4, 2018 Staffing and Administration Committee meeting.

b. Professional Staff Items

Motion to approve the following professional staff items:

- a. Leave of absence for Aleesa Groff, Middle School Life Skills teacher, retroactive to November 29, 2017 through December 22, 2017.
- b. Leave of absence for Donna Mandes, High School Health & Physical Education teacher, from January 25, 2018 through April 25, 2018.
- c. Leave of absence for Ryan Warner, second grade teacher at Forge Road Elementary, effective on or about March 24, 2018 until approximately June 6, 2018.
- d. Jennifer Cruise as a short-term substitute Reading Specialist at Pine Street Elementary, effective on or about February 24, 2018 through approximately May 24, 2018 at a daily rate of \$170.

Minutes

Following a motion by Mr. Geib and a second by Mrs. Hudson, the Board unanimously approved the professional staff items as listed.

c. Support Staff Items

Motion to approve the following support staff items:

- a. Resignation of Sherrie Jelliff, Special Education Aide, effective January 5, 2018.
- b. Brenda Potter as Special Education Aide at an hourly rate of \$13.05, effective January 5, 2018.
- c. Transfer of Chadd Shott from part-time Custodian at Pine Street Elementary to full-time Custodian at Pine Street Elementary, effective January 1, 2018.
- d. Leave of absence for Lizabeth Fasnacht, Custodian, retroactive to December 11, 2017 for approximately 3-4 weeks.
- e. *Christine Moyer as full-time Evening Custodian at an hourly rate of \$11.12, effective January 12, 2018, pending completion of all state and district requirements.
- f. *William Garner as full-time Evening Custodian at an hourly rate of \$11.12, effective January 12, 2018, pending completion of all state and district requirements.

Minutes

Following a motion by Mr. Geib and a second by Mr. Bova, the Board unanimously approved the support staff items as listed.

d. Substitute Teachers

Motion to approve the following substitute teachers for the 2017-18 school year, pending completion of all state and district requirements:

Regular

Lindsay Cassel - Business K-12

Emergency

William Warner - Secondary

Minutes

Following a motion by Mr. Geib and a second by Mrs. Hudson, the Board unanimously approved the substitute teachers as listed.

e. Mentors

Motion to approve the following mentors for one semester beginning January 22, 2018 through the end of the 2017-18 school year at a salary of \$665 (prorated):

- Kristi Costello as mentor to Clark Sheaffer, part-time Life Skills Special Education teacher.
- Tim Mehl as mentor to Carl Deiner, High School Alternative Education/Special Education teacher.

Minutes

Following a motion by Mr. Geib and a second by Mr. Fogle, the Board unanimously approved the mentors as listed.

f. Coach Volunteer

Motion to approve Brennen Harding as a volunteer coach for High School Boys Lacrosse, pending completion of all state and district requirements.

Minutes

Following a motion by Mr. Geib and a second by Mr. Bova, the Board unanimously approved the volunteer coach as listed.

g. Coach Resignation

Motion to approve the resignation of Christian McAllister as Assistant Coach for High School Track & Field, effective December 18, 2017.

Minutes

Following a motion by Mr. Geib and a second by Mr. Fogle, the Board unanimously approved the resignation of the coach as listed.

13. FINANCE

a. Minutes - Finance Committee

Minutes

The Board reviewed the minutes from the January 4, 2018 Finance Committee meeting.

b. Construction Funds

Motion to approve the December 2017 lists of bills for the Construction Funds.

Minutes

Following a motion by Mr. Bova and a second by Mr. Fogle, the Board unanimously approved the December 2017 lists of bills for the construction funds.

c. Fulton Bank Corporate Resolution

Motion to approve Fulton Bank Corporate Resolution of authorized signatures.

Minutes

Following a motion by Mr. Bova and a second by Mr. Downey, the Board unanimously approved the Fulton Bank Corporate Resolution of authorized signatures.

d. Budget Resolution (Roll Call Vote)

Motion to approve Resolution under Act 1 to limit the tax increase for the 2018-19 school year to no greater than the index of 3%.

Minutes

Following a motion by Mr. Bova and a second by Mr. Kreiser, the Board unanimously approved the Resolution under Act 1 to limit the tax increase for the 2018-19 school year to no greater than the index of 3%.

Vote Results

Yea:	8	Mr. Bova, Mr. Connell, Mr. Downey, Mr. Fogle, Mr. Geib, Mrs. Hudson, Mr. Kreiser, Mr. Putt
Nay:	0	
Abstain:	0	
Not Cast:	0	

14. BUILDINGS AND GROUNDS

a. Minutes - Buildings & Grounds Committee

Minutes

The Board reviewed the minutes from the January 4, 2018 Buildings and Grounds Committee meeting.

15. REPORTS

a. Superintendent's Report

Minutes

Mrs. Brown provided the Board with the January 2018 Superintendent's Report.

b. Student Representative's Report

Minutes

No report.

c. Lebanon County Career and Technology Center Report

Minutes

Mr. Bova provided a report on behalf of the Lebanon County Career and Technology Center.

d. Recreation Commission Report

Minutes

Mr. Downey provided a report on the Palmyra Recreation Commission meeting from December 20, 2017.

e. Intermediate Unit 13 Report

Minutes

Paul Fogle provided a report on the recent Intermediate Unit #13 Board of Directors meeting.

f. Palmyra Area Education Foundation Report

Minutes

Mr. Kreiser shared that the next meeting is scheduled for January 18, 2018. The Cougar Committee will be meeting January 22, 2018 to invite Booster Clubs and coaches to discuss fundraising for the turf field project.

g. Library Report

Minutes

Mr. Geib provided the Board with an update on the Palmyra Public Library.

h. Lebanon County Tax Collection Committee Report

Minutes

No report.

i. Lebanon County Legislative Region Report

Minutes

No report.

j. HACC Lebanon Campus Advisory Committee Report

Minutes

No report. The next meeting is scheduled for March 21, 2018.

k. Other Reports

Minutes

Mr. Putt shared that the Wellness Committee met today, January 11, 2018.

Mr. Connell reminded Board members to complete their individual statements of financial interest.

16. COMMUNICATIONS

Minutes

No communications

17. ADJOURNMENT

Minutes

Following a motion by Mr. Downey and a second by Mr. Putt, the Board unanimously adjourned the meeting at 7:18 p.m.



Darcy Brenner-Smith, Board Secretary