



Board Meeting of the Palmyra Area School District
February 8, 2018
Minutes For: Regular School Board Meeting

Roll Call

Board Members Present: Mr. Connell, Mr. Downey, Mr. Fogle, Mr. Geib, Mrs. Hudson, Mr. Krikorian, Mr. Kreiser, Mr. Putt

Board Members Absent: Mr. Bova

Administrators Present: Lisa Brown, Bernie Kepler, Darcy Brenner-Smith, Kathy Setlock, Tawnjah White

1. MEETING CALLED TO ORDER

Minutes

Mr. Connell called the meeting to order at 6:01 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mr. Bova
Mr. Connell
Mr. Downey
Mr. Fogle
Mr. Geib
Mrs. Hudson
Mr. Kreiser
Mr. Krikorian
Mr. Putt

Minutes: 8 present, 1 absent - Bova

4. MOTIONS TO APPROVE ROUTINE BUSINESS:

a. Board Minutes

Motion to approve the minutes of the Board Meetings of January 11, 2018 and January 25, 2018.

Minutes

Following a motion by Mr. Downey and a second by Mr. Geib, the Board unanimously approved the minutes from the January 11, 2018 and January 25, 2018 Board meetings.

b. Transactions

Motion to approve transactions for the month ending January 31, 2018.

Minutes

Following a motion by Mr. Downey and a second by Mr. Putt, the Board unanimously approved the transactions for the month ending January 31, 2018.

c. Bills

Motion to approve bills for payment in the amount of \$561,535.87.

Minutes

Following a motion by Mr. Downey and a second by Mr. Geib, the Board unanimously approved the bills for payment in the amount of \$561,535.87.

d. Payroll

Motion to approve payroll for February 2018:

Payroll for February 1, 2018: \$785,034.66

Payroll for February 15, 2018: \$838,712.45

Payroll for February 2018: \$1,623,747.11

Minutes

Following a motion by Mr. Downey and a second by Mr. Fogle, the Board unanimously approved February 2018 payroll in the amount of \$1,623,747.11.

e. Cafeteria Report

Motion to approve the cafeteria report for the month ending December 31, 2017.

Minutes

Following a motion by Mr. Downey and a second by Mr. Kreiser, the Board unanimously approved the Cafeteria Report for the month ending December 31, 2017.

5. PALMYRA PRIDE MOMENT

Recognition of students and staff as noted in the minutes.

Minutes

The Board and administration recognized the following elementary student and high school staff and students:

- Cheyenne Nye-Gricks for donating the money raised selling hot chocolate and cookies to help pay off students' lunch debts.
- Eric Beiler and Andrew Spotts for their innovation and dedication to create and implement a "Guitar Theory and Design" course for Palmyra Area High School.
- 2017-18 Guitar Theory & Design Course students for being the inaugural class to design, construct, and play personal guitars.

6. PRESIDENT'S REPORT

Minutes

Mr. Connell announced an executive session to follow tonight's meeting to discuss personnel matters. Mr. Connell recognized Dr. Brian Barnhart, Director of Lancaster-Lebanon Intermediate Unit 13.

7. VISITOR COMMENTS

Minutes

No visitor comments.

8. COMMITTEE REPORTS

9. CURRICULUM

a. Minutes - Curriculum Committee

Minutes

The Board reviewed the Curriculum Committee minutes from the January 25, 2018 meeting.

b. Conferences

Motion to approve the following conferences:

- a. Jeffrey Remington to attend United Arab Emirates Ministry of Education National STREAM training in Dubai from a retroactive date of January 4, 2018 through January 12, 2018 at no cost to the district with the exception of a substitute teacher for 7 days.
- b. The following teachers to attend the Pennsylvania Educational Technology Expo & Conference in Hershey, PA at a district cost of \$242 per teacher plus the cost of a substitute teacher for the days indicated below:
 - Jessica Barnhart from February 12-13, 2018
 - Louise Leach from February 13-14, 2018
 - April Sibbach from February 13-14, 2018
 - Caleb Mathias from February 13-14, 2018
 - Scott Farmer from February 13-14, 2018
- c. The following teachers to attend the Pennsylvania Music Educators Association Conference in Lancaster, PA on April 19-20, 2018 at the following district costs plus the cost of a substitute teacher for 1-1/2 days for each teacher:
 - Alexis Farrell - \$247.58
 - Alison Williams - \$214.80

Minutes

Following a motion by Mr. Fogle and a second by Mrs. Hudson, the Board unanimously approved the conferences as listed.

c. Field Trip

Motion to approve the High School Music Department's field trip to Walt Disney World in Orlando, FL from March 25-30, 2018 at no cost to the district with the exception of a substitute teacher for 3 days for 4 teachers. The students will travel to various Disney parks and perform in venues for the public. This trip is scheduled once every four years so every student has the opportunity to participate in this valuable experience during their time in high school.

Minutes

Following a motion by Mr. Fogle and a second by Mr. Kreiser, the Board unanimously approved the Palmyra Area High School music department field trip to Walt Disney World in Orlando, FL as listed.

d. Middle School Bell Schedule

Motion to approve the Palmyra Area Middle School bell schedule for the 2018-19 school year.

Minutes

Following a motion by Mr. Fogle and a second by Mr. Krikorian, the Board unanimously approved the Palmyra

Area Middle School bell schedule for 2018-2019 school year.

e. My Perspectives for 7th Grade Curriculum

Motion to approve the adoption of the My Perspectives - 7th Grade for utilization in seventh grade English/Language Arts curriculum.

Minutes

Following a motion by Mr. Fogle and a second by Mr. Downey, the Board unanimously approved the adoption of the My Perspectives - 7th Grade for utilization in the seventh grade English/Language Arts curriculum.

f. Club Proposal

Motion to approve the addition of a new student club, "Girls Who Code Club", at Palmyra Area Middle School.

Minutes

Following a motion by Mr. Fogle and a second by Mr. Kreiser, the Board unanimously approved the "Girls Who Code Club" at the Palmyra Area Middle School.

10. STAFFING AND ADMINISTRATION

a. Minutes - Staffing & Administration Committee

Minutes

The Board reviewed the minutes from the January 25, 2018 and February 1, 2018 Staffing and Administration Committee meetings.

b. Board Policy 808 - Food Services

Motion to approve the first reading of Board Policy 808 - Food Services.

Minutes

Following a motion by Mr. Geib and a second by Mr. Downey, the Board unanimously approved the first reading of Board Policy 808 - Food Services.

c. Professional Staff Items

Motion to approve the following professional staff items:

- a. Sabbatical leave for Michelle Rubey, Learning Support teacher at Northside Elementary, for the 2018-19 school year.
- b. Ciara Suggs as a short-term substitute 2nd grade teacher at Forge Road Elementary beginning on or about March 24, 2018 until approximately June 6, 2018 at a daily rate of \$170.
- c. Retirement of Rosemary Sargent, Elementary Reading Specialist, effective at the end of the 2017-18 school year.
- d. Cynthia Lyons as a short-term substitute High School Physical Education & Health teacher beginning January 25, 2018 through April 25, 2018 at a daily rate of \$170.

Minutes

Following a motion by Mr. Geib and a second by Mr. Krikorian, the Board unanimously approved the professional staff items as listed.

d. Support Staff Items

Motion to approve the following support staff items:

- a. *Emily Lineaweaver as a Special Education Aide at an hourly rate of \$12.69 with an anticipated start date of February 15, 2018, pending completion of all state and district requirements.
- b. *Anna Purnell as a Special Education Aide at an hourly rate of \$12.69 with an anticipated start date of February 15, 2018, pending completion of all state and district requirements.
- c. *Vanessa Sonnon as a Special Education Aide at an hourly rate of \$13.02 with an anticipated start date of February 15, 2018, pending completion of all state and district requirements.
- d. *Resignation of Robert Vale, custodian, effective February 16, 2018.

Minutes

Following a motion by Mr. Geib and a second by Mrs. Hudson, the Board unanimously approved the support staff items as listed.

e. Substitute Teacher

Motion to approve Julia Evans as an emergency substitute for elementary for the 2017-18 school year, pending completion of all state and district requirements.

Minutes

Following a motion by Mr. Geib and a second by Mr. Putt, the Board unanimously approved the substitute teacher as listed.

f. Mentor

Motion to approve Julie Ibberson as mentor to Kelly Strada for the second semester of the 2017-18 school year at a salary of \$665 (prorated).

Minutes

Following a motion by Mr. Geib and a second by Mr. Downey, the Board unanimously approved the mentor as listed.

g. Spring Coaches

Motion to approve the following coaches for the spring season of the 2017-18 school year at the salaries listed, pending approval of all state and district requirements:

Baseball

- Head Coach – Neil Weber at a salary of \$5,305
- Assistant Coach – Gavin Osteen at a salary of \$3,445
- Assistant Coach – Eric Stake at a salary of \$2,930

Boys Tennis

- Co-Head Coach - Abbie Mahaffey at a salary of \$3,760
- Co-Head Coach – Nikko Mucci at a salary of \$335

Girls Lacrosse

Head Coach – Jennifer Lutz at a salary of \$5,100

Assistant Coach - Kim Dembrowski at a salary of \$2,755

Boys Lacrosse

Head Coach – Dave Ondrusek at a salary of \$5,100

Assistant Coach- Glen Nissley at a salary of \$3,100

Girls Middle School Soccer

Lead Middle – Tyler Frantz at a salary of \$3,915

Assistant Middle – Tyler Binkley at a salary of \$3,140

Boys Middle School Soccer

Lead Middle - Patrick Wagner at a salary of \$3,915

Assistant Middle - Jeffrey Wilver at a salary of \$3,140

Softball

Head Coach - Tod Whitman at a salary of \$5,305

Assistant Coach - Eric Beiler at a salary of \$3,100

Co-Assistant Coach - Anita Alwine @ 50% at a salary of \$1,380

Co-Assistant Coach - Anastasia Morris @ 50% at a salary of \$1,380

Middle School Track and Field

Lead Middle - Stephanie Ott at a salary of \$4,175

Assistant Middle - Kelly Waldron at a salary of \$2,670

Assistant Middle - Chris Kindred at a salary of \$3,000

Assistant Middle - Sean McClintick at a salary of \$3,335

Assistant Middle - Robert Martin @ 50% at a salary of \$1,665

Spring Weight Room Supervisor

Chris Pope at a salary of \$1,505

***High School Track & Field**

Head Coach - Dan Byrd at a salary of \$6,120

Assistant Coach - Carl Scrinieri @ 60% at a salary of \$2,335

Assistant Coach - Ken Cook @ 60% at a salary of \$2,335

Assistant Coach- Justin Notario @ 55% at a salary of \$2,140

Assistant Coach - Matt Opilo @ 55% at a salary of \$2,140

Assistant Coach - Travis Shelton @ 50% at a salary of \$1,945

Assistant Coach - Dave Hollen @ 70% at a salary of \$2,445

Assistant Coach - Darrin Deitrich @ 50% at a salary of \$1,755

Assistant Coach - Theresa Kindt @ 50% at a salary of \$1,590

Minutes

Following a motion by Mr. Geib and a second by Mr. Downey, the Board unanimously approved the spring coaches as listed.

h. Spring Coach Volunteers

Motion to approve the following volunteer coaches for the spring season of the 2017-18 school year, pending approval of all state and district requirements:

Baseball

Geoff Good

Bob Goonan

Dennis Schoffstall

Mark Yocum

Bryan Yohn

Boys Tennis

Keith Mahaffey

Boys Lacrosse

Brennen Harding - previously Board approved on 1/11/18

Softball

Rod Raugh

Frank Moosic

High School Track & Field

Jon Heberling

Kyle Hey

Shane Manney

Don Papson

Minutes

Following a motion by Mr. Geib and a second by Mrs. Hudson, the Board unanimously approved the spring coach volunteers as listed.

*Staffing and administration items after the January 25, 2018 and February 1, 2018 Staffing and Administration Committee meetings.

11. FINANCE

a. Minutes - Finance Committee

Minutes

The Board reviewed the minutes from the February 1, 2018 Finance Committee meeting.

b. IU13 Wan Contract

Motion to approve participation in the Lancaster-Lebanon IU13 Consortium Purchase for Wide

Area Network Services effective July 1, 2018, pending approval from sufficient member Districts to sustain pricing as presented for 20-year term for Leased Four-Strand Fiber.

Minutes

Following a motion by Mr. Downey and a second by Mr. Fogle, the Board unanimously approved the IU13 WAN Contract as listed.

c. Construction Funds

Motion to approve the January 2018 lists of bills for the Construction Funds.

Minutes

Following a motion by Mr. Downey and a second by Mr. Kreiser, the Board unanimously approved the January 2018 lists of bills for the Construction Funds.

d. Budgetary Transfers

Motion to approve budgetary transfers for October through December 2017.

Minutes

Following a motion by Mr. Downey and a second by Mr. Putt, the Board unanimously approved the budgetary transfers for October through December 2017.

e. New Student Club

Motion to approve new student club, Orchestra Chamber Club.

Minutes

Following a motion by Mr. Downey and a second by Mr. Putt, the Board unanimously approved the new Palmyra Area High School student club, Orchestra Chamber Club.

12. BUILDINGS AND GROUNDS

a. Minutes - Buildings & Grounds Committee

Minutes

The Board reviewed the Buildings and Grounds Committee minutes from the February 1, 2018 meeting.

b. Architect Agreement/Final Reconciliation

Motion to approve the final reconciliation of Architect Fee to Schrader Group for Middle School Additions and Renovations in the amount of \$317,280.

Minutes

Following a motion by Mr. Downey and a second by Mrs. Hudson, the Board unanimously approved the final reconciliation of Architect Fee to Schrader Group for Middle School Additions and Renovations in the amount of \$317,280.

c. Furniture Purchases

Motion to award contract to Tanner Furniture in the amount of \$191,261.25 for Middle School furniture.

Minutes

Following a motion by Mr. Downey and a second by Mr. Geib, the Board unanimously approved the contract with Tanner Furniture in the amount of \$191,261.25 for Middle School furniture.

d. Geotechnical Contract

To approve the contract with Advantage Engineers for an Infiltration Well System Hydrogeologic Study and Report of the Palmyra Middle School in the amount of \$9,900.

Minutes

Following a motion by Mr. Downey and a second by Mr. Krikorian, the Board unanimously approved the contract with Advantage Engineers for an Infiltration Well System Hydrogeologic Study and Report of the Palmyra Area Middle School in the amount of \$9,900.

13. REPORTS

a. Superintendent's Report

Minutes

Mrs. Brown provided her February 2018 Superintendent's Report.

b. Student Representative's Report

Minutes

No report.

c. Lebanon County Career and Technology Center Report

Minutes

No report.

d. Recreation Commission Report

Minutes

Mr. Downey provided a report on behalf of the Palmyra Recreation Commission.

e. Intermediate Unit 13 Report

Minutes

Mr. Fogle provided a report on the IU13 Board of School Directors meeting.

f. Palmyra Area Education Foundation Report

Minutes

Mr. Kreiser provided an update on the Palmyra Area Education Foundation, now formally called the "Cougar Foundation".

g. Library Report

Minutes

Mr. Geib provided a report on behalf of the Palmyra Public Library Board.

h. Lebanon County Tax Collection Committee Report

Minutes

No report.

i. Lebanon County Legislative Region Report

Minutes

Mrs. Hudson provided the Board with an update on Lebanon County Legislative Region report, including an overview of the Governor's recent budget address.

j. HACC Lebanon Campus Advisory Committee Report

Minutes
No report.

k. Other Reports

Minutes
No reports.

14. COMMUNICATIONS

Minutes
No communications.

15. ADJOURNMENT

Minutes
Following a motion by Mr. Downey and a second by Mr. Putt, the meeting was unanimously adjourned at 7:30 p.m.


Darcy Brenner-Smith, Board Secretary