



Board Meeting of the Palmyra Area School District
March 8, 2018
Minutes For: Regular School Board Meeting

Roll Call

Board Members Present: Mr. Connell, Mr. Downey, Mr. Fogle, Mr. Geib, Mrs. Hudson

Board Members Absent: Mr. Kreiser

Attendance Updates:

- Mr. Putt joined at 6:03 PM.
- Mr. Bova joined at 6:10 PM.
- Mr. Krikorian joined at 6:41 PM.

Administrators Present: Lisa Brown, Bernie Kepler, Darcy Brenner-Smith, Kathy Setlock

1. MEETING CALLED TO ORDER

Minutes

Mr. Connell called the meeting to order at 6:01 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mr. Bova
Mr. Connell
Mr. Downey
Mr. Fogle
Mr. Geib
Mrs. Hudson
Mr. Kreiser
Mr. Krikorian
Mr. Putt

Minutes: 5 present, 4 absent – (*Mr. Putt arrived at 6:03, Mr. Bova arrived at 6:10, and Mr. Krikorian arrived at 6:41*)

4. MOTIONS TO APPROVE ROUTINE BUSINESS:

a. Board Minutes

Motion to approve the minutes of the Board meetings of February 8, 2018 and February 22, 2018.

Minutes

Following a motion by Mr. Fogle and a second by Mr. Downey, the Board unanimously (5-0) approved the minutes from the February 8, 2018 and the February 22, 2018 Board meetings.

b. Transactions

Motion to approve transactions for the month ending February 28, 2018.

Minutes

Following a motion by Mr. Downey and a second by Mr. Fogle, the Board unanimously (6-0) approved the transactions for the month ending February 28, 2018.

c. Bills

Motion to approve bills for payment in the amount of \$264,845.62.

Minutes

Following a motion by Mr. Downey and a second by Mr. Fogle, the Board unanimously (6-0) approved the bills for payment in the amount of \$264,845.62.

d. Payroll

Motion to approve payroll for March 2018:

Payroll for March 1, 2018: \$804,429.46
Payroll for March 15, 2018: \$801,194.10
Payroll for March 29, 2018: \$843,577.00
Payroll for March 2018: \$2,449,200.56

Minutes

Following a motion by Mr. Downey and a second by Mrs. Hudson, the Board unanimously (6-0) approved the payroll for the month of March 2018 in the amount of \$2,449,200.56.

e. Cafeteria Report

Motion to approve the cafeteria report for the month ending January 31, 2018.

Minutes

Following a motion by Mr. Downey and a second by Mr. Geib, the Board unanimously (6-0) approved the cafeteria report for the month ending January 31, 2018.

5. PALMYRA PRIDE MOMENT

Recognition of staff member and students as noted in the minutes.

Minutes

The Board recognized elementary art teacher, Nathan Carroll, and Pine Street and Forge Road Art Club members whose work was exhibited at the North Museum of Nature and Science as part of the students' STEAM Initiative. The students are the youngest set of artists the museum has ever exhibited.

6. PRESIDENT'S REPORT

Minutes

Mr. Connell announced that the Board would hold an executive session following this evening's public meeting to discuss personnel and legal issues.

7. VISITOR COMMENTS

Minutes

No comments.

8. COMMITTEE REPORTS

9. CURRICULUM

a. Minutes - Curriculum Committee

Minutes

The Board reviewed the minutes from the February 22, 2018 Curriculum Committee meeting.

10. STAFFING AND ADMINISTRATION

a. Minutes - Staffing & Administration Committee

Minutes

The Board reviewed the minutes from the February 22, 2018 and March 1, 2018 Staffing and Administration Committee meetings.

b. Board Policy 808

Motion to approve the second reading and final adoption Board Policy 808 - Food Services

Minutes

Following a motion by Mr. Geib and a second by Mr. Bova, the Board unanimously (7-0) approved the second and final reading of Board Policy 808 - Food Services.

c. Professional Staff Items

Motion to approve the following professional staff items:

- a. Leave of absence for Stephanie Ott, Middle School Health & Physical Education teacher, effective at the beginning of the 2018-19 school year until October 26, 2018.
- b. Leave of absence for Bethany Garber, Middle School Learning Support teacher, effective approximately May 10, 2018 through the end of the 2017-18 school year.
- c. Leave of absence for Timothy Mehl, High School Learning Support teacher, effective April 30, 2018 through the end of the 2017-18 school year.
- d. Michelle Rubey's request to rescind her sabbatical leave for the 2018-19 school year.

Minutes

Following a motion by Mr. Geib and a second by Mr. Putt, the Board unanimously approved the professional staff items as listed.

d. Support Staff Items

Motion to approve the following support staff items:

- a. Voluntary termination of Vanessa Sonnon, Special Education Aide, for failure to report to work, effective February 22, 2018.
- b. *Transfer of Richard Kelly from custodial substitute to full-time Pine Street evening custodian, effective March 9, 2018.

Minutes

Following a motion by Mr. Geib and a second by Mr. Fogle, the Board unanimously approved the support staff items as listed.

e. Substitute Teachers

Motion to approve the following substitute teachers for the 2017-18 school year, pending completion of all state and district requirements:

Regular

Rachel Shaw - Grade PK-4 / Special Education PK-8

*Alissa Parker - Elementary K-4 / Special Education, K-8

Emergency

Mateo Coronado - Elementary

Locally Issued Day-to-Day

*Marleigh Palmer - Elementary & Secondary

Minutes

Following a motion by Mr. Geib and a second by Mr. Downey, the Board unanimously approved the substitute teachers as listed.

f. Psychologist Intern

Motion to approve Tanner Carman as Psychologist Intern for the 2018-19 school year at an annual stipend of \$10,000, pending completion of all state and district requirements.

Minutes

Following a motion by Mr. Geib and a second by Mr. Putt, the Board unanimously (6-0) (Mr. Fogle stepped out of the meeting) approved Tanner Carman, psychologist intern, as listed.

g. Foreign Exchange Student

Motion to approve Oceane Mengeot (female) as a High School foreign exchange student from Belgium for the 2018-19 school year.

Minutes

Following a motion by Mr. Geib and a second by Mr. Downey, the Board unanimously (6-0) approved Oceane Mengeot as a high school foreign exchange student from Belgium for the 2018-2019 school year.

h. Owner's Representative Agreement

Motion to approve the Owner's Representative Agreement with Heath Dresch from July 1, 2017 through June 30, 2019 at an annual stipend of \$7,500.

Minutes

Following a motion by Mr. Geib and a second by Mrs. Hudson, the Board unanimously (7-0) (Mr. Fogle returned) approved the Owner's Representative Agreement with Heath Dresch from July 1, 2017 through June 30, 2019 at an annual stipend of \$7,500.

*Staffing & Administration items added after the February 22, 2018 and March 1, 2018 Staffing & Administration Committee meetings.

11. FINANCE

a. Minutes - Finance Committee

Minutes

The Board reviewed the minutes from the March 1, 2018 Finance Committee meeting.

b. Construction Funds

Motion to approve the February 2018 lists of bills for the Construction Funds.

Minutes

Following a motion by Mr. Bova and a second by Mr. Downey, the Board unanimously (7-0) approved the February 2018 lists of bills for the Construction Funds.

c. Erate Eligible Contract for Wireless

Motion to award Erate eligible contract to Omega Systems in the amount of \$43,279.28 for Ruckus wireless for the High School, Forge and Northside.

Minutes

Following a motion by Mr. Bova and a second by Mr. Putt, the Board unanimously approved to award Erate eligible contract to Omega Systems in the amount of \$43,279.28 for Ruckus wireless for the Palmyra Area High School, Forge Road Elementary School and Northside Elementary School.

12. BUILDINGS AND GROUNDS

a. Minutes - Buildings & Grounds Committee

Minutes

The Board reviewed the minutes from the March 1, 2018 Buildings and Grounds Committee meeting.

b. Change Order

Motion to approve Change Order #1 from eci Construction, Inc in the amount of \$5,053.69.

Minutes

Following a motion by Mr. Downey and a second by Mr. Geib, the Board unanimously approved Change Order #1 from eci Construction, Inc. in the amount of \$5,053.69.

c. Capital Project and Equipment Requests

Motion to approve Capital Project and Equipment requests in the amount of \$346,100.

Minutes

Following a motion by Mr. Downey and a second by Mr. Fogle, the Board unanimously approved the Capital Project and Equipment requests in the amount of \$346,100.

13. REPORTS

a. Superintendent's Report

Minutes

Mrs. Brown provided the Board with her March 2018 Superintendent's report.

b. Student Representative's Report

Minutes

Jannae Bonds provided the Board with the March 2018 Student Representative's Report.

c. Lebanon County Career and Technology Center Report

Minutes
No report.

d. Recreation Commission Report

Minutes
Mr. Downey provided the Board with an update on the Palmyra Parks and Recreation Commission.

e. Intermediate Unit 13 Report

Minutes
Mr. Fogle provided a brief report on behalf of the Intermediate Unit #13 Board.

f. Palmyra Area Education Foundation Report

Minutes
Mrs. Brown provided the Board with an update including the Daddy/Daughter Dance that is being planned for April.

g. Library Report

Minutes
Mr. Geib provided the Board with an update on the Palmyra Public Library Board.

h. Lebanon County Tax Collection Committee Report

Minutes
Mr. Putt provided an update on last month's Lebanon County Tax Collection Committee.

i. Lebanon County Legislative Region Report

Minutes
Mrs. Hudson provided the Board with a legislative update.

j. HACC Lebanon Campus Advisory Committee Report

Minutes
No report.

k. Other Reports

Minutes
No report.

Additional Motions Added:

14. Lebanon County Career and Technology Center Board Representative

Minutes
Following a motion by Mr. Downey and a second by Mr. Bova, the Board unanimously approved Mr. Jeffrey Putt as Board representative to the Lebanon County Career and Technology Center through December 2019 (remainder of a 3-year term).

15. Lebanon County Career and Technology Center Board Representative (Alternate)

Minutes

Following a motion by Mr. Downey and a second by Mr. Krikorian, the Board unanimously approved Mrs. Beverly Hudson as Board second alternate representative to the Lebanon County Career and Technology Center through December 2019 (remainder of a 3-year term).

16. COMMUNICATIONS

Minutes

No communications.

17. ADJOURNMENT

Minutes

Following a motion by Mr. Geib and a second by Mr. Bova, the Board unanimously voted to adjourn the meeting at 7:01 p.m.


Darcy Brenner-Smith, Board Secretary

