



**Board Meeting of the Palmyra Area School District**  
**Palmyra Area School District Office Boardroom**  
**1125 Park Drive, Palmyra, PA 17078**  
**March 12, 2020**  
**Minutes For: Regular School Board Meeting**

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*Roll Call*

**Board Members Present:** Krista Barley, Christopher Connell, Christine Fisher, Larry Geib, Suzan Gilligan, James Kreiser, Karen Ludwig, Michael Ludwig, Jeffrey Putt

**Absent:** None

**Administrators Present:** Bernie Kepler, Annette Spagnolo, Darcy Brenner-Smith, Noelle Brossman, Heath Dresch, Kim Nixon, Kathy Setlock, Tawnjah White

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**1. MEETING CALLED TO ORDER**

**Minutes**

Christopher Connell called the meeting to order at 6:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Barley  
Connell  
Fisher  
Geib  
Gilligan  
Kreiser  
Ludwig, K.  
Ludwig, M.  
Putt

**Minutes:** 9 present, 0 absent

*Moved by Michael Ludwig, seconded by Jeffrey Putt, and carried to move to executive session to discuss a personnel issue (6:02). Motion passed unanimously.*

*Moved by Michael Ludwig, seconded by Jeffrey Putt, and carried to close executive session and resume regular Board meeting (6:08). Motion passed unanimously.*

**4. BOARD MINUTES**

Motion to approve the minutes of the Board meeting of February 27, 2020.

**Minutes**

Following a motion by Jeffrey Putt and a second by Larry Geib, the Board unanimously approved the minutes from the February 27, 2020 Board meeting.

## **5. APPROVAL OF TREASURER'S REPORT**

Motion to approve the Treasurer's report for February 2020.

Treasurer's Report:

- Transactions Report
- Cafeteria Report
- General Fund Check Register
- Revenue Report
- Expenditure Report
- Capital Projects Check Register
- Capital Projects Fund Report
- Hybrid Construction Fund Report
- Available Construction Funds Report
- Buildings & Grounds Supervisor Report
- Workplace Safety Report
- Budgetary Transfers (quarterly)
- Club Report (quarterly)
- Dashboard (quarterly)

### **Minutes**

Following a motion by Jeffrey Putt and a second by Larry Geib , the Board unanimously approved the Treasurer's Report for February 2020.

## **6. PRESIDENT'S REPORT**

### **Minutes**

No report.

## **7. VISITOR COMMENTS**

### **Minutes**

No visitor comments.

## **8. CURRICULUM**

### **a. Minutes - Curriculum Committee**

Curriculum Committee Minutes from February 27, 2020.

### **Minutes**

The Board reviewed the minutes from the February 27, 2020 Curriculum Committee meeting.

## **9. STAFFING & ADMINISTRATION**

### **a. Minutes - Staffing & Administration Committee**

Staffing & Administration Committee Minutes from February 27, 2020.

### **Minutes**

The Board reviewed the minutes from the February 27, 2020 Staffing and Administration Committee meeting.

**b. Approval of Consent Agenda - Staffing & Administration Committee Action Items**

Motion to approve Staffing & Administration Committee items as noted on the Staffing & Administration Consent Agenda.

**Minutes**

Following a motion by Larry Geib and a second by James Kreiser, the Board unanimously approved Staffing and Administration Consent Agenda.

**c. Board Policies - Second Reading**

Motion to approve the second reading, deletion and renumbering of the following Board policies:

- Policy 122 - Extracurricular Activities (*Replace with PSBA policy with revision; note change in title.*)
- Policy 122.1 - Participation in Extracurricular Activities & Interscholastic Activities - (*Delete; incorporated into Policies 137.1 and 140.1*)
- Policy 123 - Interscholastic Activities (*Replace with PSBA policy*)
- Policy 123.1 - Male Participation on Female Sports Teams/Female Participation on Male Sports Teams (*Keep existing policy; change number to 123.4.*)
- Policy 123.2 - Recognition of Club Sports Programs (*Replace with PSBA policy and renumber to 123.3*)
- Policy 123.3 - Concussion Management (*Replace with PSBA policy and renumber to 123.1*)
- Policy 123.2 - Sudden Cardiac Arrest (*PSBA - new policy*)
- Policy 137 - Home Education Programs (*Replace with PSBA policy with revision*)
- Policy 137.1 - Extracurricular Participation by Home Education Students (*PSBA policy covering language in PASD deleted policy 122.1*)
- Policy 140 - Charter Schools (*Replace with PSBA policy*)
- Policy 140.1 - Extracurricular Participation by Charter/Cyber Charter Students (*PSBA policy covering language in PASD deleted policy 122.1*)

**Minutes**

Following a motion by Larry Geib and a second by Jeffrey Putt, the Board unanimously approved second reading of the policies as listed.

**d. Board Policies - First Reading**

Motion to approve the first reading and deletion of the following Board policies:

- Policy 105 - Curriculum (*Replace with PSBA policy with revisions; note change in title*)
- Policy 105.1 - Review of Instructional Materials by Parents/Guardians and Students (*Replace with PSBA policy; note change in title*)
- Policy 105.2 - Exemption from Instruction (*Replace with PSBA policy*)
- Policy 106 - Guides for Planned Instruction (*Replace with PSBA policy with revisions*)
- Policy 107 - Adoption of Planned Instruction (*Replace with PSBA policy with revisions; note change in title*)
- Policy 108 - Adoption of Textbooks (*Replace with PSBA policy with revisions*)
- Policy 109 - Resource Materials (*Replace with PSBA policy*)



- Policy 110 - Instructional Supplies (*Replace with PSBA policy with revisions*)
- Policy 115 - Career and Technical Education (*Replace with PSBA policy; note change in title*)
- Policy 116 - Tutoring (*Replace with PSBA policy; note change in title*)
- Policy 118 - Independent Study (*Replace with PSBA policy*)
- Policy 118.1 - Dual Enrollment (*no change, update to BoardDocs format*)
- Policy 119 - Current Events (*Replace with PSBA policy*)
- Policy 120 - Human Development Program (*Delete, due to legal concerns*)
- Policy 121 - Field Trips (*Replace with PSBA policy*)
- Policy 125 - Adult Education (*Replace with PSBA policy*)
- Policy 126 - Class Size (*Replace with PSBA policy*)
- Policy 138 - Language Instruction Educational Program for English Learners (*Replace with PSBA policy; note change in title and policy number*)
- Policy 131- Classroom Visitation/Observation Policy (*Delete, language incorporated in PSBA's draft Policy 907 - School Visitors*)
- Policy 141 - English as a Second Language/Bilingual Program (*Delete, language incorporated in PSBA's draft Policy 138 - Language Instruction Educational Program for English Learners*)
- Policy 142 - Migrant Students (*Replace with PSBA policy*)
- Policy 143 - Standards for Persistently Dangerous Schools (*New policy*)
- Policy 144 - Standards for Victims of Violent Crimes (*New policy*)
- Policy 146 - Student Services (*New policy*)
- Policy 204 - Attendance (*Replace with PSBA policy with revisions*)
- Policy 222 - Tobacco and Vaping Products (*Replace with PSBA policy with revisions; note change in title*)
- \*Policy 323 - Tobacco and Vaping Products (*Replace with PSBA policy; note change in title*)
- Policy 904 - Public Attendance at School Events (*Replace with PSBA policy*)
- Policy 907 - School Visitors (*Replace with PSBA policy*)

*\*Delete policies 423 and 523 as 400 and 500 series are being consolidated into 300 series.*

#### **Minutes**

Following a motion by Larry Geib and a second by Christine Fisher, the Board unanimously approved the first reading of the policies as listed.

#### **e. Lebanon CTC Bank Loan Refunding**

In connection with the refunding of the outstanding Lease Revenue Bond (The Lebanon County Career and Technology Center Project), Series of 2013, of the Lebanon County Area Vocational-Technical School Authority, and the issuance, by the Authority, of its Lease Revenue Bond (The Lebanon County Career and Technology Center Project), Series of 2020, for such refunding: I move to adopt the resolution of the Palmyra Area School District, as presented to the Board, authorizing the approval and execution of the Fifth Supplemental Lease identified in the resolution and all related action; and I move to adopt the resolution of the Board of the Lebanon

County Area Vocational-Technical School, also known as the Lebanon County Career and Technology Center, as presented to the Board, authorizing the issuance and sale of such bonds by the Authority, subject to approvals of the Authority, the other member school districts of, and the Board of, the Lebanon County Career and Technology Center, the votes of the individual members of the Board to be set forth on the mail ballot attached to such resolution.

**Minutes**

Following a motion by Larry Geib and a second by Jeffrey Putt, the Board unanimously approved the Lebanon CTC Bank Loan Refunding as listed.

**f. Board Resolution**

Motion to approve the Resolution authorizing administration to issue the Statement of Charges to Mr. Andrew Eberhart and proceed with termination.

**Minutes**

Following a motion by Larry Geib and a second by Christine Fisher, the Board unanimously approved the Resolution authorizing administration to issue the Statement of Charges to Mr. Andrew Eberhart and proceed with termination.

**10. ADJOURNMENT**

**Minutes**

Following a motion by Jeffrey Putt and a second by Michael Ludwig, the Board unanimously adjourned the meeting at 6:21 p.m.

  
Darcy Brenner-Smith, Board Secretary