



Board Meeting of the Palmyra Area School District
Palmyra Area School District Office Boardroom
1125 Park Drive, Palmyra, PA 17078
(meeting held virtually via Zoom)
April 9, 2020
Minutes For: Regular School Board Meeting

Roll Call

Board Members Present: Krista Barley, Christopher Connell, Christine Fisher, Suzan Gilligan, James Kreiser, Karen Ludwig, Michael Ludwig, Jeffrey Putt

Absent: Larry Geib (*joined the meeting at 6:10*)

Administrators Present: Bernie Kepler, Annette Spagnolo, Darcy Brenner-Smith, Noelle Brossman, John Brougher, Heath Dresh, Ashley Harrison, Kim-Kathie Knudsen, Abbie Mahaffey, Kim Nixon, Wally Popejoy, Daryl Reisinger, Carolyn Richards, Scott Richardson, Kathy Setlock, Paul Steigerwald, Brian Weidler, Tawnjah White

1. MEETING CALLED TO ORDER

Minutes

Christopher Connell called the meeting to order at 6:05 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Barley
Connell
Fisher
Geib
Gilligan
Kreiser
Ludwig, K.
Ludwig, M.
Putt

Minutes: 8 present, 1 absent (*Geib joined the meeting at 6:10*)

4. BOARD MINUTES

Motion to approve the minutes of the Board meeting of March 26, 2020.

Minutes

Following a motion by Jeffrey Putt and a second by James Kreiser, the Board unanimously approved the minutes from the March 26, 2020 Board meeting.

5. APPROVAL OF TREASURER'S REPORT

Motion to approve the Treasurer's report for March 2020.

Treasurer's Report:

- Transactions Report
- Cafeteria Report
- General Fund Check Register
- Revenue Report
- Expenditure Report
- Capital Projects Check Register
- Capital Projects Fund Report
- Hybrid Construction Fund Report
- Available Construction Funds Report
- Buildings & Grounds Supervisor Report
- Workplace Safety Report (no report due to postponement of March 16th inspection)
- Budgetary Transfers (quarterly)
- Club Report (quarterly)
- Dashboard (quarterly)

Minutes

Following a motion by Jeffrey Putt and a second by Suzan Gilligan, the Board unanimously approved the Treasurer's Report for March 2020.

6. PRESIDENT'S REPORT

Minutes

No report.

7. VISITOR COMMENTS

Minutes

No visitor comments.

8. CURRICULUM

a. Minutes - Curriculum Committee

A meeting of the Curriculum Committee was not held in March.

Minutes

A meeting of the Curriculum Committee was not held in March.

b. Continuity of Education Update

Minutes

Bernie Kepler provided the Board with an update on Palmyra Area School District's Continuity of Education Plan during the coronavirus pandemic and subsequent closure of schools.

9. STAFFING & ADMINISTRATION

a. Minutes - Staffing & Administration Committee

Staffing & Administration Committee Minutes from March 26, 2020.

Minutes

The Board reviewed the minutes of the March 26, 2020 Staffing and Administration Committee meeting.

b. Food Service Management Contract Renewal

Motion to award Nutrition, Inc. the Food Service Management Contract for the 2020-21 school year with a guaranteed surplus of \$9,540.58.

Minutes

Following a motion by Larry Geib and a second by Michael Ludwig, the Board unanimously approved the motion to award Nutrition, Inc. the Food Service Management Contract for the 2020-21 school year with a guaranteed surplus of \$9,540.58.

c. Board Policies - Second Reading

Motion to approve the second reading and deletion of the following Board policies:

- Policy 105 - Curriculum (*Replace with PSBA policy with revisions; note change in title*)
- Policy 105.1 - Review of Instructional Materials by Parents/Guardians and Students (*Replace with PSBA policy; note change in title*)
- Policy 105.2 - Exemption from Instruction (*Replace with PSBA policy*)
- Policy 106 - Guides for Planned Instruction (*Replace with PSBA policy with revisions*)
- Policy 107 - Adoption of Planned Instruction (*Replace with PSBA policy with revisions; note change in title*)
- Policy 108 - Adoption of Textbooks (*Replace with PSBA policy with revisions*)
- Policy 109 - Resource Materials (*Replace with PSBA policy*)
- Policy 110 - Instructional Supplies (*Replace with PSBA policy with revisions*)
- Policy 115 - Career and Technical Education (*Replace with PSBA policy; note change in title*)
- Policy 116 - Tutoring (*Replace with PSBA policy; note change in title*)
- Policy 118 - Independent Study (*Replace with PSBA policy*)
- Policy 118.1 - Dual Enrollment (*no change, update to BoardDocs format*)
- Policy 119 - Current Events (*Replace with PSBA policy*)
- Policy 120 - Human Development Program (*Delete, due to legal concerns*)
- Policy 121 - Field Trips (*Replace with PSBA policy*)
- Policy 125 - Adult Education (*Replace with PSBA policy*)
- Policy 126 - Class Size (*Replace with PSBA policy*)
- Policy 138 - Language Instruction Educational Program for English Learners (*Replace with PSBA policy; note change in title and policy number*)
- Policy 131- Classroom Visitation/Observation Policy (*Delete, language incorporated in PSBA's draft Policy 907 - School Visitors*)
- Policy 141 - English as a Second Language/Bilingual Program (*Delete, language incorporated in PSBA's draft Policy 138 - Language Instruction Educational Program for*

English Learners)

- Policy 142 - Migrant Students *(Replace with PSBA policy)*
- Policy 143 - Standards for Persistently Dangerous Schools *(New policy)*
- Policy 144 - Standards for Victims of Violent Crimes *(New policy)*
- Policy 146 - Student Services *(New policy)*
- Policy 204 - Attendance *(Replace with PSBA policy with revisions)*
- Policy 222 - Tobacco and Vaping Products *(Replace with PSBA policy with revisions; note change in title)*
- *Policy 323 - Tobacco and Vaping Products *(Replace with PSBA policy; note change in title)*
- Policy 904 - Public Attendance at School Events *(Replace with PSBA policy)*
- Policy 907 - School Visitors *(Replace with PSBA policy)*

**Delete policies 423 and 523 as 400 and 500 series are being consolidated into 300 series.*

Minutes

Following a motion by Larry Geib and a second by Jeffrey Putt, the Board approved the second reading/deletion of the Board policies as listed by a vote of 8-1 with Michael Ludwig casting the nay vote.

10. BUILDINGS & GROUNDS - CONTINUATION OF CONSTRUCTION PROJECTS

a. Northside Elementary School

*Motion to approve continuation of construction on the Northside Elementary School project, effective April 6, 2020, in a manner compliant with COVID-19 health and safety requirements, based on direction from the Governor's Office that school construction may continue during the statewide business closure if deemed to be critical, and the School Board's determination that continuation of the Northside Elementary School project is critical to District operations and finances.

Minutes

Following a motion by James Kreiser and a second by Jeffrey Putt , the Board unanimously approved the motion to approve continuation of construction on the Northside Elementary School project, effective April 6, 2020, in a manner compliant with COVID-19 health and safety requirements, based on direction from the Governor's Office that school construction may continue during the statewide business closure if deemed to be critical, and the School Board's determination that continuation of the Northside Elementary School project is critical to District operations and finances.

b. Palmyra Area High School Athletic Complex

*Motion to approve continuation of construction on the Palmyra Area High School athletic complex project, effective April 1, 2020, in a manner compliant with COVID-19 health and safety requirements, based on direction from the Governor's Office that school construction may continue during the statewide business closure if deemed to be critical, and the School Board's determination that continuation of the Palmyra Area High School athletic complex project is critical to District operations and finances.

Minutes

Following a motion by James Kreiser and a second by Christine Fisher, the Board unanimously approved the

motion to approve continuation of construction on the Palmyra Area High School athletic complex project, effective April 1, 2020, in a manner compliant with COVID-19 health and safety requirements, based on direction from the Governor's Office that school construction may continue during the statewide business closure if deemed to be critical, and the School Board's determination that continuation of the Palmyra Area High School athletic complex project is critical to District operations and finances.

*Buildings & Grounds item added after the March 12, 2020 Buildings & Grounds Committee meeting.

11. ADJOURNMENT

Minutes

Following a motion by James Kreiser and a second by Jeffrey Putt, the Board unanimously approved to adjourn at 6:26 p.m.


Darcy Brenner-Smith, Board Secretary