



**Board Meeting of the Palmyra Area School District**  
**Palmyra Area School District Office Boardroom**  
***(meeting held virtually via Zoom)***  
**1125 Park Drive, Palmyra, PA 17078**  
**April 23, 2020**  
**Minutes For: Regular School Board Meeting**

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*Roll Call*

**Board Members Present:** Krista Barley, Christopher Connell, Christine Fisher, Larry Geib, Suzan Gilligan, James Kreiser, Karen Ludwig, Michael Ludwig, Jeffrey Putt

**Absent:** None

**Administrators Present:** Bernie Kepler, Annette Spagnolo, Darcy Brenner-Smith, Bret Applequist, Noelle Brossman, John Brougher, Mark Bucher, Heath Dresch, Christina Garl, Ashley Harrison, Anne Hoover, Rebecca Hoover, KK Knudsen, Abbie Mahaffey, Kim Nixon, Wally Popejoy, Daryl Reisinger, Carolyn Richards, Scott Richardson, Kathy Setlock, Brian Weidler, Tawnjah White

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**1. MEETING CALLED TO ORDER**

**Minutes**

Christopher Connell called the meeting to order at 6:01 p.m.

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**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Barley  
Connell  
Fisher  
Geib  
Gilligan  
Kreiser  
Ludwig, K.  
Ludwig, M.  
Putt

**Minutes:** 9 present, 0 absent

**4. BOARD MINUTES**

Motion to approve the minutes of the Regular Board meeting of April 9, 2020.

**Minutes**

Following a motion by Jeffrey Putt and a second by Suzan Gilligan, the Board unanimously approved the minutes from the April 9, 2020 Board meeting.

## **5. PALMYRA PRIDE**

Recognition of elementary teaching staff who are educating our students during unprecedented times, rising to the challenge of providing outstanding online instruction to prepare students for a strong transition back to school.

The following teachers are accepting this recognition on behalf of their buildings:

- Jillian Brandt, Pine Street Elementary
- Shannon Maurer, Forge Road Elementary
- Jennifer Smith, Lingle Avenue Elementary
- Stephanie Spangler, Northside Elementary

### **Minutes**

The administration and Board of School Directors recognized the elementary teaching staff as listed above.

## **6. PRESIDENT'S REPORT**

### **Minutes**

Christopher Connell shared that the Board held an executive session on Tuesday, April 21, 2020 for purposes of personnel and legal/contractual obligations.

## **7. VISITOR COMMENTS**

### **Minutes**

No visitor comments.

## **8. BUILDINGS & GROUNDS**

### **a. Minutes - Buildings & Grounds Committee**

Buildings & Grounds Committee Minutes from April 9, 2020.

### **Minutes**

The Board reviewed the minutes from the April 9, 2020 Buildings and Grounds Committee meeting.

## **9. FINANCE**

### **a. Minutes - Finance Committee**

Finance Committee Minutes from April 9, 2020.

### **Minutes**

The Board reviewed the minutes from the April 9, 2020 Finance Committee meeting.

### **b. Approval of Consent Agenda - Finance Committee Action Items**

Motion to approve Finance Committee items as noted on the Finance Consent Agenda.

### **Minutes**

Following a motion by Jeffrey Putt and a second by James Kreiser, the Board unanimously approved the Finance Consent Agenda items as listed.

## **10. STAFFING & ADMINISTRATION**

### **a. Minutes - Staffing & Administration Committee**

Staffing & Administration Committee Minutes from April 9, 2020.

**Minutes**

The Board reviewed the minutes from the April 9, 2020 Staffing and Administration Committee meeting.

**b. Board Policies - First Reading**

Motion to approve the deletion and revision of the following Board policies (first reading):

- Policy 248 - Harassment and Discrimination - *(Delete, language incorporated in Policy 103-Nondiscrimination/Discriminatory Harassment - School and Classroom Practices)*
- Policy 348 - Unlawful Harassment - *(Delete, language incorporated in Policy 104-Nondiscrimination/Discriminatory Harassment - Employment Practices)*
- Policy 006.1- Attendance at Meetings Via Electronic Communications *(Replace with PSBA updated policy)*
- Policy 626 - Federal Fiscal Compliance *(Replace with PSBA updated policy)*

**Minutes**

Following a motion by Larry Geib and a second by Jeffrey Putt , the Board unanimously approved the first reading of Board Policies as listed.

**c. Approval of Consent Agenda - Staffing & Administration Committee Action Items**

Motion to approve Staffing & Administration Committee items as noted on the Staffing & Administration Consent Agenda.

**Minutes**

Following a motion by Larry Geib and a second by Christine Fisher, the Board unanimously approved the Staffing and Administration Consent Agenda items as listed.

**11. REPORTS**

**a. Superintendent's Report**

**Minutes**

Dr. Kepler provided the Board with the April 2020 Superintendent's Report; including a written update from the administration's work during the Continuity of Education programming taking place during the pandemic.

**b. Student Representative's Report**

**Minutes**

No report.

**c. Lebanon County Career & Technology Center Report**

**Minutes**

Jeffrey Putt provided an update on behalf of the Lebanon County Career and Technology Center Board.

**d. Palmyra Parks & Recreation Commission Report**

**Minutes**

Michael Ludwig reported a meeting of the Palmyra Parks & Recreation Commission was not held.

**e. Lancaster-Lebanon Intermediate Unit 13 Report**

**Minutes**

Christine Fisher reported a meeting of the Lancaster-Lebanon Intermediate Unit 13 was not held.

**f. Cougar Foundation Report**

**Minutes**

James Kreiser provided an update on behalf of the Cougar Foundation.

**g. Palmyra Public Library Report**

**Minutes**

Larry Geib provided an update on behalf of the Palmyra Public Library.

**h. Lebanon County Tax Collection Committee Report**

**Minutes**

Karen Ludwig reported a meeting of the Lebanon County Tax Collection Committee was not held.

**i. Lebanon County Legislative Region Report**

**Minutes**

Suzan Gilligan provided an update on behalf of the Lebanon County Legislative Region.

**j. Harrisburg Area Community College Lebanon Campus Advisory Committee Report**

**Minutes**

Krista Barley reported a meeting of the Harrisburg Area Community College Lebanon Campus Advisory Committee was not held.

**k. Other Reports**

**Minutes**

No other reports.

**12. COMMUNICATIONS**

**Minutes**

No communications.

**13. ADJOURNMENT**

**Minutes**

Following a motion by Jeffrey Putt and a second by James Kreiser, the Board unanimously adjourned the meeting at 6:32 p.m.

  
Darcy Brenner-Smith, Board Secretary