



**Board Meeting of the Palmyra Area School District**  
**Palmyra Area School District Office Boardroom**  
**1125 Park Drive, Palmyra, PA 17078**  
***(Meeting held virtually via Zoom)***  
**August 13, 2020**  
**Minutes For: Regular School Board Meeting**

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*Roll Call*

**Board Members Present:** Christine Fisher, Larry Geib, Suzan Gilligan, James Kreiser, Karen Ludwig, Michael Ludwig, Jeffrey Putt

**Absent:** Krista Barley, Christopher Connell

*Krista Barley joined the meeting at 6:16*

**Administrators Present:** Bernie Kepler, Annette Spagnolo, Darcy Brenner-Smith, Noelle Brossman, John Brougher, Heath Dresch, Kim-Kathie Knudsen, Abbie Mahaffey, Kim Nixon, Wally Popejoy, Daryl Reisinger, Carolyn Richards, Scott Richardson, Kathy Setlock, Paul Steigerwald, Brian Weidler, Tawnjah White

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**1. MEETING CALLED TO ORDER**

<https://pasd-us.zoom.us/j/84252490675?pwd=bjBVcDhQM0xmOTJzYk9tcW91MHdmZz09>

**Minutes**

Jeffrey Putt called the meeting to order at 6:04 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Barley  
Connell  
Fisher  
Geib  
Gilligan  
Kreiser  
Ludwig, K.  
Ludwig, M.  
Putt

**Minutes:** 7 present, 2 absent (Barley-joined at 6:16 and Connell)

**4. BOARD MINUTES**

Motion to approve the minutes of the Board meeting of July 16, 2020 and Special Board meeting of July 27, 2020.

**Minutes**

Following a motion by Michael Ludwig and a second by James Kreiser, the Board unanimously approved the minutes of the July 16, 2020 Board meeting and July 27, 2020 Special Board meeting.

## 5. APPROVAL OF TREASURER'S REPORT

Motion to approve the Treasurer's report for July 2020.

Treasurer's Report

- Transactions Report
- Cafeteria Report
- General Fund Check Register
- Revenue Report
- Expenditure Report
- Capital Projects Check Register
- Capital Projects Fund Report
- Available Construction Funds Report
- Buildings & Grounds Supervisor Report
- Workplace Safety Report
- Budgetary Transfers (quarterly)
- Club Report (quarterly)
- Dashboard (quarterly)

Minutes

Following a motion by James Kreiser and a second by Larry Geib, the Board unanimously approved the Treasurer's Report for July 2020.

## 6. PRESIDENT'S REPORT

Minutes

No report.

## 7. VISITOR COMMENTS

- Dave Laudermitch, 141 Wheatstone Drive, Palmyra, PA 17078 / Topic: School Reopening Plan
- Frank Potter, 685 Coachman Lane, Palmyra, PA 17078 / Topic: Outdoor Education Update

Minutes

The listed individuals addressed the Board during Visitor Comments.

## 8. BUILDINGS & GROUNDS

### a. Minutes - Buildings & Grounds Committee

Buildings and Grounds Committee Minutes from July 16, 2020.

Minutes

The Board reviewed the minutes from the Buildings & Grounds Committee meeting from July 16, 2020.

### b. Approval of Consent Agenda - Buildings & Grounds Committee Agenda Items

Motion to approve Buildings & Grounds Committee items as noted on the Buildings & Grounds Consent Agenda.

Minutes

Following a motion by James Kreiser and a second by Michael Ludwig, the Board unanimously approved the Buildings & Grounds Consent Agenda items as listed.

## 9. FINANCE

### a. Minutes - Finance Committee

Finance Committee Minutes from July 16, 2020.

#### **Minutes**

The Board reviewed the minutes from the Finance Committee meeting from July 16, 2020.

#### **b. Approval of Consent Agenda - Finance Committee Action Items**

Motion to approve Finance Committee items as noted on the Finance Consent Agenda.

#### **Minutes**

Following a motion by James Kreiser and a second by Christine Fisher, the Board unanimously approved the Finance Consent Agenda items as listed.

#### **c. Technology Lease**

\*Motion to authorize the appropriate officers of the Board and District to execute all appropriate documents and to take all appropriate action for the purchase of \$167,096 of equipment (220 Macbook Air laptops) from Apple, Inc. to be financed for a four-year term at 1.14% under the existing Master Lease Purchase Agreement with Apple, Inc.

#### **Minutes**

Following a motion by James Kreiser and a second by Larry Geib, the Board unanimously approved to authorize the appropriate officers of the Board and District to execute all appropriate documents and to take all appropriate action for the purchase of \$167,096 of equipment (220 Macbook Air laptops) from Apple, Inc. to be financed for a four-year term at 1.14% under the existing Master Lease Purchase Agreement with Apple, Inc.

\*Finance item added after the July 16, 2020 Finance Committee meeting.

### **10. STAFFING & ADMINISTRATION**

#### **a. Minutes - Staffing & Administration Committee**

Staffing & Administration Committee Minutes from July 16, 2020.

#### **Minutes**

The Board reviewed the minutes from the Staffing & Administration Committee meeting from July 16, 2020.

#### **b. Approval of Consent Agenda - Staffing & Administration Committee Action Items**

Motion to approve Staffing & Administration Committee items as noted on the Staffing & Administration Consent Agenda.

#### **Minutes**

Following a motion by Larry Geib and a second by Christine Fisher, the Board approved the Staffing & Administration Consent Agenda items as listed by a vote of 6-1 with Michael Ludwig casting the nay vote.

### **11. ADJOURNMENT**

#### **Minutes**

Following a motion by Michael Ludwig and a second by James Kreiser, the Board unanimously approved to adjourn the meeting at 6:37 p.m.

  
Darcy Brenner-Smith, Board Secretary