



Board Meeting of the Palmyra Area School District
Palmyra Area School District Office Boardroom
1125 Park Drive, Palmyra, PA 17078
(Meeting held virtually via Zoom)
September 24, 2020
Minutes For: Regular School Board Meeting

Roll Call

Board Members Present: Krista Barley, Christopher Connell, Christine Fisher, Larry Geib, Suzan Gilligan, James Kreiser, Karen Ludwig, Michael Ludwig, Jeffrey Putt

Absent: None

Administrators Present: Bernie Kepler, Annette Spagnolo, Darcy Brenner-Smith, Bret Applequist, Noelle Brossman, John Brougher, Kim-Kathie Knudsen, Abbie Mahaffey, Wally Popejoy, Nathan Rackley, Daryl Reisinger, Carolyn Richards, Scott Richardson, Kathy Setlock

1. MEETING CALLED TO ORDER

<https://pasd-us.zoom.us/j/88938870801?pwd=R3Yzd1ZESnVBbEJpeGxXZG5qZTRJdz09>

Minutes

Christopher Connell called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Barley
Connell
Fisher
Geib
Gilligan
Kreiser
Ludwig, K.
Ludwig, M.
Putt

Minutes: 9 present, 0 absent

4. BOARD MINUTES

Motion to approve the minutes of the Regular Board meeting of September 10, 2020.

Minutes

Following a motion by Jeffrey Putt and a second by Karen Ludwig, the minutes of the September 10, 2020 Board meeting were unanimously approved.

5. PALMYRA PRIDE

Recognition of the following staff:

- Dr. Kim-Kathie Knudsen and the Cougar Academy staff for their tireless efforts, commitment to students, and ongoing support of families, developing individualized student schedules to ensure students are given the necessary tools and instruction for a successful school year.
- John Brougher, Director of Information Technology, and his staff for adapting to the challenges of the rapid move to virtual instruction due to the pandemic, troubleshooting problems, and working with staff, parents, and students to facilitate continued access to online instruction.

Minutes

The Board and administration recognized Dr. Knudsen and Mr. Brougher and the entire Cougar Academy and Technology team for their efforts in opening the 2020-2021 school-year.

6. PRESIDENT'S REPORT

Minutes

No report.

7. VISITOR COMMENTS

- Frank Potter, 685 Coachman Lane, Palmyra, PA 17078 / Topic: Outdoor Education Fundraising Update
- Candace Hurley, 281 Parliament Drive, Annville, PA 17003 / Topic: COVID Quarantine Procedures
- Gaile DelBaugh, 100 Timber Road, Mt. Gretna, PA 17064 / Topic: Teacher Appreciation & Masks
- Chad Wallaesa, 698 Saddle Road, Palmyra, PA 17078, / Topic: Attendance Restrictions at Future Sporting Events at PASD

Minutes

The above listed individuals addressed the Board during Visitor Comments.

8. BUILDINGS & GROUNDS

a. Minutes - Buildings & Grounds Committee

Buildings & Grounds Committee Minutes from September 10, 2020.

Minutes

The Board reviewed the minutes of the September 10, 2020 Board meeting.

b. Board Policy - Second Reading

Motion to approve the second reading of Board Policy 707 - Use of School Facilities.

Minutes

Following a motion by James Kreiser and a second by Jeffrey Putt, the Board unanimously approved the second reading of Board Policy 707 - Use of School Facilities.

c. Asbestos Notification

Motion to enter into the minutes the public reading of the annual asbestos notification, as

required by AHERA (Asbestos Hazard Emergency Response Act) regulations.

Minutes

Following a motion by James Kreiser and a second by Michael Ludwig, the Board approved entering into the minutes the public reading of the annual asbestos notification, as required by AHERA (Asbestos Hazard Emergency Response Act) regulations.

d. Updated Athletic Return to Play Plan

Motion to approve the Palmyra Area School District's updated Athletic Return to Play Plan.

Minutes

Following a motion by James Kreiser and a second by Jeffrey Putt, the Board approved the amended Competition Plan Exceed for the Palmyra Area School District's updated Athletic Return to Play Plan.

9. FINANCE

a. Minutes - Finance Committee

Finance Committee Minutes from September 10, 2020.

Minutes

The Board reviewed the minutes of the Finance Committee meeting from September 10, 2020.

b. CAIU Tuition Contract

Motion to approve Capital Area Intermediate Unit Tuition Contract for one student in the amount of \$71,268.25.

Minutes

Following a motion by Jeffrey Putt and a second by James Kreiser, the Board unanimously approved the Capital Area Intermediate Unit Tuition Contract for one student in the amount of \$71,268.25.

c. Plancon Part J: Project Accounting Based on Final Costs

*Motion to approve Plancon J: Project Accounting Based on Final Costs for Renovations to the Palmyra Area Middle School. (Roll Call Vote)

Minutes

Following a motion by Jeffrey Putt and a second by Suzan Gilligan, the Board, by a vote of 9-0, approved Plancon J: Project Accounting Based on Final Costs for Renovations to the Palmyra Area Middle School.

Vote Results

Yea:	9	Mrs. Barley, Mr. Connell, Ms. Fisher, Mr. Geib, Mrs. Gilligan, Mr. Kreiser, Mr. Ludwig, Mrs. Ludwig, Mr. Putt
Nay:	0	
Abstain:	0	
Not Cast:	0	

*Finance item added after the September 10, 2020 Finance Committee meeting.

10. STAFFING & ADMINISTRATION

a. Minutes - Staffing & Administration Committee

Staffing & Administration Committee Minutes from September 10, 2020.

Minutes

The Board reviewed the minutes from the September 10, 2020 Staffing and Administration Committee meeting.

b. Board Policy - Second Reading

Motion to approve the second reading of Board Policy 222 - Tobacco and Vaping Products.

Minutes

Following a motion by Larry Geib and a second by Suzan Gilligan, the Board unanimously approved the second reading of Board Policy 222 - Tobacco and Vaping Products.

c. PSBA Election of Officers

Motion to elect Pennsylvania School Board Association (PSBA) officers, as follows:

- **President Elect** (one year term) - David Hein
- **Vice President** (one year term) - Sabrina Backer
- **Treasurer** - Michael Gossert
- **Western at Large** - Marsha Pleta
- **Section 2 Advisor** - Aimee Kemick
- **Section 4 Advisor** - Brian Petula
- **Section 6 Advisor** - Andrea Christoff
- **Insurance Trust Trustee** (term ends 12/31/23; currently two seats open) - Michael Faccinetto, Marianne Neel
- **School Board Secretaries Forum Steering Committee Trustee** (term ends 12/31/22; currently two seats open) - Stephen Skrocki, Tracy Long

Minutes

Following a motion by Larry Geib and a second by Jeffrey Putt, the Board unanimously approved the motion to elect Pennsylvania School Board Association (PSBA) officers as listed.

d. Approval of Consent Agenda - Staffing & Administration Committee Action Items

Motion to approve Staffing & Administration Committee items as noted on the Staffing & Administration Consent Agenda.

Minutes

Following a motion by Larry Geib and a second by Krista Barley, the Board unanimously approved the Staffing and Administration Consent Agenda items.

11. REPORTS

a. Superintendent's Report

Minutes

Dr. Kepler provided the Board with the September 2020 Superintendent's Report.

b. Student Representative's Report

Minutes

Grace Zellers, Student Representative, provided the September 2020 Student Report on behalf of the PHS Student Council.

c. Lebanon County Career & Technology Center Report

Minutes

Jeffrey Putt reported on behalf of the Lebanon County Career & Technology Center.

d. Palmyra Area Recreation & Parks Commission Report

Minutes

Michael Ludwig reported on behalf of the Palmyra Area Recreation & Parks Commission

e. Lancaster-Lebanon Intermediate Unit 13 Report

Minutes

Christine Fisher reported on behalf of the Lancaster-Lebanon Intermediate Unit 13.

f. Cougar Foundation Report

Minutes

James Kreiser reported on behalf of the Cougar Foundation.

g. Palmyra Public Library Report

Minutes

Larry Geib reported on behalf of the Palmyra Public Library.

h. Lebanon County Tax Collection Committee Report

Minutes

No report.

i. Lebanon County Legislative Region Report

Minutes

Suzan Gilligan provided an update on behalf of the Lebanon County Legislative Region.

j. Harrisburg Area Community College Lebanon Campus Advisory Committee Report

Minutes

No report.

k. Other Reports

Minutes

No other reports.

12. COMMUNICATIONS

Minutes

No communications.

13. ADJOURNMENT

Minutes

Following a motion by Larry Geib and a second by James Kreiser, the Board unanimously voted to adjourn the meeting at 7:37 p.m.


Darcy Brenner-Smith, Board Secretary