



**Board Meeting of the Palmyra Area School District**  
**Palmyra Area School District Office Boardroom**  
**1125 Park Drive, Palmyra, PA 17078**  
***(Meeting held virtually via Zoom)***  
**October 8, 2020**  
**Minutes For: Regular School Board Meeting**

---

*Roll Call*

**Board Members Present:** Krista Barley, Christopher Connell, Christine Fisher, Larry Geib, Suzan Gilligan, James Kreiser, Karen Ludwig, Michael Ludwig, Jeffrey Putt

**Absent:** None

**Administrators Present:** Bernie Kepler, Annette Spagnolo, Darcy Brenner-Smith, Bret Applequist, Noelle Brossman, John Brougher, Heath Dresch, Anne Hoover, Rebecca Hoover, Kim-Kathie Knudsen, Abbie Mahaffey, Kim Nixon, Wally Popejoy, Nathan Rackley, Daryl Reisinger, Carolyn Richards, Scott Richardson, Kathy Setlock, Tawnjah White

---

**1. MEETING CALLED TO ORDER**

**Minutes**

Christopher Connell called the meeting to order at 6:02 p.m.

---

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Barley  
Connell  
Fisher  
Geib  
Gilligan  
Kreiser  
Ludwig, K.  
Ludwig, M.  
Putt

**Minutes:** 9 present, 0 absent

**4. BOARD MINUTES**

Motion to approve the minutes of the Board meeting of September 24, 2020.

**Minutes**

Following a motion by Jeffrey Putt and a second by James Kreiser, the Board unanimously approved the minutes from the September 24, 2020 Board meeting.

---

## 5. APPROVAL OF TREASURER'S REPORT

Motion to approve the Treasurer's report for September 2020.

### Treasurer's Report

- Transactions Report
- Cafeteria Report
- General Fund Check Register
- Revenue Report
- Expenditure Report
- Capital Projects Check Register
- Capital Projects Fund Report
- Available Construction Funds Report
- Buildings & Grounds Supervisor Report
- Workplace Safety Report
- Budgetary Transfers (quarterly)
- Club Report (quarterly)
- Dashboard (quarterly)

### Minutes

Following a motion by Jeffrey Putt and a second by Christine Fisher, the Board unanimously approved the Treasurer's Report for September 2020.

## 6. PRESIDENT'S REPORT

### Minutes

No report.

## 7. VISITOR COMMENTS

- Brian Craig, 18 North Grant Street, Palmyra, PA 17078 / Topic: Half Days
- Ryan Patrick, 62 Sycamore Lane, Palmyra, PA 17078 / Topic: Half Day Proposal
- Jamie Bean, 47 Wickerberry Lane, Palmyra, PA 17078 / Topic: Support of Half Days
- Dave Laudermilch, 141 Wheatstone Drive, Palmyra, PA 17078 / Topic: Half Day Plan
- Candace Hurley, 281 Parliament Drive, Annville, PA 17003 / Topic: Half Days, Football Games, Staff Dedication

### Minutes

The listed individuals addressed the Board during Visitor Comments.

## 8. BUILDINGS & GROUNDS

### a. eciConstruction Sponsorship Agreement

Motion to approve the sponsorship agreement between the Palmyra Area School District and eciConstruction in the amount of \$10,000 for a ten year term commencing October 9, 2020 through October 9, 2030.

### Minutes

Following a motion by James Kreiser and a second by Larry Geib, the Board unanimously approved the sponsorship agreement between the Palmyra Area School District and eciConstruction in the amount of

\$10,000 for a ten year term commencing October 9, 2020 through October 9, 2030.

**b. Updated Athletic Return to Play Plan**

Motion to approve the Palmyra Area School District's updated Athletic Return to Play Plan.

**Minutes**

Following a motion by James Kreiser and a second by Jeffrey Putt the Board unanimously approved the Palmyra Area School District's updated Athletic Return to Play Plan pending solicitor guidance on a provision to grant the Board President authorization to make changes to the guidelines for spectator attendance.

## **9. CURRICULUM**

**a. Minutes - Curriculum Committee**

Curriculum Committee Minutes from September 24, 2020.

**Minutes**

The Board reviewed the minutes from the September 24, 2020 Curriculum Committee meeting.

**b. Board Policies - Second Reading**

Motion to approve the second reading of the following Board policies:

- Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Students (*PSBA*)
- Policy 104 - Discrimination/Title IX Sexual Harassment Affecting Staff (*PSBA*)
- Policy 247 - Hazing (*PSBA*)
- Policy 249 - Bullying/Cyberbullying (*PSBA*)
- Policy 252 - Dating Violence (*new policy from PSBA*)
- Policy 317.1 - Educator Misconduct (*PSBA*)
- Policy 800 - Records Management (*replaces Policy 809-Records Retention and Destruction*)
- Policy 824 - Maintaining Professional Adult/Student Boundaries (*new policy from PSBA*)

**Minutes**

Following a motion by Christine Fisher and a second by Michael Ludwig, the Board unanimously approved the second reading of the Board policies as listed.

**c. Updated Emergency Instructional Time Template - Appendix A**

Motion to approve an updated Appendix A of the Emergency Instructional Time Template required by the Pennsylvania Department of Education reflecting early dismissal dates on Friday afternoons.

**Minutes**

A motion to approve an updated Appendix A of the Emergency Instructional Time Template required by the Pennsylvania Department of Education reflecting early dismissal dates on Friday afternoons was made by Christine Fisher, and the motion did not have a second.

Following a motion by James Kreiser and a second by Larry Geib, the motion to approve an updated Appendix A of the Emergency Instructional Time Template required by the Pennsylvania Department of Education reflecting early dismissal dates on Friday afternoons up to and including December 11, 2020 was approved by a vote of 6-3 with Suzan Gilligan, Karen Ludwig, and Michael Ludwig casting the nay votes.



## 10. STAFFING & ADMINISTRATION

### a. Minutes - Staffing & Administration Committee

Staffing & Administration Committee Minutes from September 24, 2020.

#### Minutes

The Board reviewed the minutes from the September 24, 2020 Staffing and Administration Committee meeting.

### b. Board Policies - Second Reading

Motion to approve the second reading of the following board policies:

- Policy 904 - Public Attendance at School Events
- Policy 907 - School Visitors

#### Minutes

Following a motion by Larry Geib and a second by Michael Ludwig, the Board unanimously voted no on the second reading of the Board policies as listed.

### c. Approval of Consent Agenda - Staffing & Administration Committee Action Items

Motion to approve Staffing & Administration Committee items as noted on the Staffing & Administration Consent Agenda.

#### Minutes

Following a motion by Larry Geib and a second by Jeffrey Putt, the Board unanimously approved the Staffing and Administration Consent Agenda items as listed.

### d. Substitute Nurse Daily Rate

\*Motion to approve the rate of \$155.00/day for substitute nurse coverage during the term of the current pandemic.

#### Minutes

Following a motion by Larry Geib and a second by Michael Ludwig, the Board unanimously approved the rate of \$155.00/day for substitute nurse coverage during the term of the current pandemic.

\*Staffing and Administration item added after the September 24, 2020 Staffing and Administration Committee meeting.

## 11. ADJOURNMENT

#### Minutes

Following a motion by Larry Geib and a second by James Kreiser, the Board unanimously approved to adjourn the meeting at 7:52 p.m.



Darcy Brenner-Smith, Board Secretary