

INSTRUCTIONS

MERIT SHOP CONSTRUCTION SCHOLARSHIP PROGRAM

2019-2020 Academic Year
Return by: Friday, February 22, 2019

The Merit Shop Construction Scholarship Program is sponsored by the **Keystone Chapter of Associated Builders & Contractors (ABC)** and is administered by the **Merit Shop Training & Research Center** (known hereafter as the Center).

The purpose of the Merit Shop Construction Scholarship Program is to assist individuals seeking to further their education in careers in construction. This assistance is provided through scholarships. To be eligible to apply for a Merit Shop Construction Scholarship, applicants must enroll in a trade school, college or university program that is directly related to a construction career.

Preference will be given to applicants who live in the Pennsylvania counties of Lancaster, Franklin, Adams York, Dauphin, Berks, Cumberland, Lebanon, Perry, or Juniata.

Scholarship recipients will be selected by the Scholarship Selection Committee of the Merit Shop Training & Research Center, Inc. solely on the basis of merit and without regard for the race, color, religion, national origin or gender of applicants. Individuals must submit all required forms and related materials on or before **Friday, February 22, 2019** in order to be considered. This deadline includes all reference forms.

Generally, eight to twelve scholarships have been awarded per academic year. The amount of each scholarship will be determined by the Board of Trustees for the Merit Shop Training & Research Center, and generally ranges between \$1,500 and \$3,000 per scholarship.

Direct all correspondence and questions to:

Stephanie Larkin
V.P., Education, Safety and Workforce Development
Merit Shop Training & Research Center
135 Shellyland Road
Manheim, PA 17545
Phone: 717-653-8106
Fax: 717-653-6431
E-mail stephanie@abckeystone.org

PLEASE NOTE:

- **Every year we receive scholarship applications that are incomplete. Please follow through with those whom you ask to send references, transcripts, etc. Incomplete applications will not be considered.**
- **Also, please note that applications should be typed or completed on a computer. Handwritten applications must be printed clearly.**
- **You may download an application from our website <https://abckeystone.org/scholarships/>**

MERIT SHOP CONSTRUCTION SCHOLARSHIP PROGRAM

Return by: Friday, February 22, 2019

Eligibility

- Applicants must enroll in a trade school, college or university program that is directly related to a construction career.

Application

1. Application shall be made on the form obtained from the Merit Shop Training & Research Center at the offices of the Keystone Chapter of Associated Builders & Contractors, Inc. Applications may also be downloaded from the ABC Keystone Chapter website at <http://www.abckeystone.org/scholarships>.
2. All items or information requested in the application, including the reference sheets, shall be submitted to the Center.
 - a. Applicant must complete Pages 1, 2, 3 and 4 of the PERSONAL APPLICATION and return them, along with any attachments, to the Center.
 - b. Applicant must complete the top section of Page 1 of the ACADEMIC INSTRUCTOR/ADVISOR FORM and submit both Pages 1 and 2 to the instructor or advisor at his/her current school or last school attended. Instructor/advisor must complete form and return it directly to the Center.
 - c. Applicant must complete the top section of Page 1 of the EMPLOYER'S EVALUATION FORM and submit both Pages 1 and 2 to his current or a past employer. Employer must complete form and return it directly to Center.
 - d. Applicant must coordinate obtaining ACADEMIC TRANSCRIPTS from his/her current school or last school attended. Transcripts can be sent with the Personal Application or the Academic Advisor Form, but the applicant is responsible for making certain the Center receives them.
3. Applications and attachments shall be received **no later than 5:00 p.m. on February 22, 2019.**
4. An interview may be required.

Screening and Award

1. Selection will be made by the Scholarship Selection Committee of the Merit Shop Training & Research Center, Inc.
2. Selection will be made no later than the end of May 2019.
3. The scholarship funds will be forwarded to the recipient's educational institution upon presentation of a copy of the student's invoice from the educational institution for the 2019-2020 school term, and other information as designated by the Center.

Miscellaneous

1. **APPLICANTS ARE RESPONSIBLE FOR INSURING THAT ALL NECESSARY ITEMS AND ATTACHMENTS ARE SUBMITTED TO THE CENTER BY FRIDAY, FEBRUARY 22, 2019.**
2. Receipt of all completed applications will be acknowledged by the Center.

3. Direct all correspondence to:

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