



Palmyra District Office  
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Palmyra Area Senior High School  
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717-838-1331 ext. 1  
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Palmyra Area Middle School  
50 West Cherry St., Palmyra, 17078  
717-838-1331 ext. 3  
fax - 717-838-4402

Forge Road Elementary School  
400 S. Forge Rd., Palmyra, 17078  
717-838-1331 ext. 4  
fax - 717-838-9481

Lingle Avenue Elementary School  
600 S. Lingle Ave., Palmyra, 17078  
717-838-1331 ext. 5  
fax - 717-838-3759

Northside Elementary School  
301 E. Spruce St., Palmyra, 17078  
717-838-1331 ext. 6  
fax - 717-838-0253

Pine Street Elementary School  
50 W. Pine St., Palmyra, 17078  
717-838-1331 ext. 7  
fax - 717-838-6792

## CONSENT FORM FOR ADMINISTRATION OF MEDICATION

A written order from a licensed health care provider and parental consent are required for any medication to be administered during school hours. This includes over-the-counter medication and prescription medication.

Please submit one written order per medication to be administered.

Student's Name: \_\_\_\_\_

Condition for which drug is being administered: \_\_\_\_\_

Drug Name: \_\_\_\_\_

Dosage: \_\_\_\_\_

Time of Administration (while in school): \_\_\_\_\_

Duration of Administration: \_\_\_\_\_

Other medications student is taking: \_\_\_\_\_

Medication Allergies: \_\_\_\_\_

For asthma inhalers and epinephrine auto injectors ONLY, do you authorize the student to carry and self-administer if the student is deemed competent by the school nurse? \_\_\_\_\_

Date: \_\_\_\_\_ Physician's Signature: \_\_\_\_\_

I request and authorize the Palmyra Area School District to administer the above medication as prescribed.

Date: \_\_\_\_\_ Parent/Guardian Signature: \_\_\_\_\_

(over)



# Medication Policy

The Palmyra Area School District recognizes that many children are able to attend school because of the effective use of medication in the treatment of illness and disability. Some medication regimens necessitate the administration of medication during school hours. Safe and effective administration of medication requires adherence to a school policy and state regulations.

The full School Board Policy may be found on the PASD Website under Board Policies. Please refer to Policy 210 – Use of Medications under the Pupils Section.

Before any medication may be administered to any student during school hours by the school nurse, there must be a written order from a licensed healthcare provider. The written permission should include:

1. Name of the child
2. Date and duration of the prescription
3. Name of the medication
4. Dosage and route of administration
5. Specific time or special circumstances in which the medication shall be administered
6. Specific length, period, or amount of medicine prescribed
7. Any possible side-effects or reactions as well as the necessary emergency response
8. Signature of a licensed healthcare provider.

**The student's parent/guardian must complete the Consent Form for Administration of Medication found on the other side of this information.**

## Delivery Of Medication To/From School

PASD and the school health personnel cannot be responsible for the transportation of medication to/from school. A responsible adult shall deliver the medication to the appropriate health office. However, if this is not feasible, the parent must notify the school nurse prior to the child arriving at school. The school nurse must be notified of the type, dose, and quantity (e.g. the number of pills) that will be brought to school by the student. Immediately upon arrival to school, the student must bring all medications directly to the school nurse. A verification of the medication and quantity will be completed and documented at that time. The parent will be notified if there is a discrepancy in the medication and/or quantity. Records will be kept to monitor the medication quantities received in the office.

Prescribed medication must be provided in a container appropriately labeled by the pharmacy or health provider. The label must include the student name, medication name, dosage, time, and route of administration. Parents must ask the pharmacist for "school packaging" which is a separate container labeled just for the school time dose.