



Palmyra Area High School

Cougars

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Scott Richardson, Ed.D
Principal

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January 1, 2021

Dear PHS Student/Parent/Guardian:

The purpose of this letter is to share Palmyra Area High School's plan for final exams for the first semester of 2020-21 school year for students in grades 9-12. Starting January 19 and concluding January 22, PHS will be administering final exams in all classes. PHS will be administering finals in an "open campus" model on each of these four days. We have two hybrid A days and two hybrid B days. I have included a model of the "finals" week schedule for students to follow.

Regular classes will not be held on Jan 19 through Jan 22. This means that when students do not have a final exam they may leave and return **with a signed parent permission slip**, if they provide their own transportation. Students only need to report during those periods when they have a final. If a student does not have a final on a given day, then they should not need to report to school. PHS will still transport students as normal at the beginning and end of the day. The kitchen will be open from 7:00 AM to 11:45 AM on January 19 through 22 to serve breakfast and lunch for students who remain at school. We encourage all students, whether at school or at home, to take this extra time to study for whatever final they have coming up next.

CTC

As with other students, all CTC students are to follow the same procedures regarding leaving PHS with a signed permission slip and reporting when they are scheduled for a final.

CIRCLE THE DAY **JANUARY 19** **JANUARY 20** **JANUARY 21** **JANUARY 22**

I give permission for my student, _____, to come in late or leave early when not taking a final exam.

Parent Signature: _____

CIRCLE THE DAY **JANUARY 19** **JANUARY 20** **JANUARY 21** **JANUARY 22**

I give permission for my student, _____, to come in late or leave early when not taking a final exam.

Parent Signature: _____