



LEBANON COUNTY EMERGENCY RENTAL ASSISTANCE PROGRAM

PROGRAM OVERVIEW

In an effort to help lessen the outbreak's economic impacts, the program will provide emergency assistance to renters who are at imminent risk of eviction as a result of shutdowns, closures, layoffs, reduced work hours or unpaid leave due to the COVID-19 health crisis.

An application for rental assistance may be submitted by either an eligible tenant household or by a landlord on behalf of that eligible tenant household. In general, funds will be paid directly to landlords and utility service providers. If a landlord does not wish to participate, funds may be paid directly to the eligible household. The Emergency Rental Assistance Program will end on December 31, 2021.

RENTAL ASSISTANCE

- The Emergency Rental Assistance Program (ERAP) provides eligible households with the full payment of up to 12 months of rental arrears (money owed) that has accumulated after March 13, 2020.
- An eligible household can apply for prospective (future) rent payments for up to three months at a time.
- A new application and eligibility determination will take place every 3 months for households receiving future rental assistance.

UTILITY ASSISTANCE

Utilities and home energy costs are separately stated charges related to the occupancy of rental property, including:

- Electricity, gas, water, sewer, trash removal and energy costs, such as fuel oil.
- Utilities that are covered by the landlord within rent will be treated as rent.
- The Emergency Rental Assistance Program (ERAP) provides eligible households with the full payment of up to 12 months of utility arrears (money that is owed and should have been paid earlier) that has accrued after March 13, 2020.

LebanonCountyRentHelp.com
(717) 273-9328



HOW TO APPLY

1. Complete the application form online or pick-up an application in person at:
Lebanon County Community Action Partnership
503 Oak Street, Lebanon, PA 17042
Mon. – Fri. 8:30 AM – 4:30 PM
2. The tenant and landlord will need to submit documentation to determine eligibility.
3. A representative will contact all preliminarily eligible applicants via email or phone. Ineligible applicants will receive notice by mail.
4. If your application is approved, rental payments will be sent directly to the landlord or property manager.

TO BE ELIGIBLE, RENTERS MUST:

An “eligible household” is defined as a renter household in which at least one or more individuals meets the following criteria:

- Qualifies for unemployment or has experienced a reduction in household income, incurred significant costs, or experienced a financial hardship due to COVID-19;
- Demonstrates a risk of experiencing homelessness or housing instability; and
- Rental assistance provided to an eligible household should not be duplicative of any other federally funded rental assistance provided to such household.
- Eligible households that include an individual who has been unemployed for the 90 days prior to application for assistance and households with income at or below 50 percent of the area median are to be prioritized for assistance.
- Eligible households may receive up to 12 months of assistance, plus an additional 3 months if funds are available, and Community Action Partnership determines the extra months are necessary to ensure housing stability.
- Household income is determined as either the household’s total income for calendar year 2020 or the household’s monthly income at the time of application. For household incomes determined using the latter method, income eligibility must be redetermined every 3 months.

INCOME ELIGIBILITY REQUIREMENTS:

Household income at or below 80 percent of the area median.

1 Person: under \$43,150	5 Person: under \$66,550
2 Person: under \$49,300	6 Person: under \$71,500
3 Person: under \$55,450	7 Person: under \$76,400
4 Person: under \$61,600	8 Person: under \$81,350

TO APPLY, APPLICANTS MUST INCLUDE:

- 2020 Tax return (form 1040) OR 2 months of most recent paystubs OR unemployment compensation statement
- Signed lease or rental agreement
- Documentation from landlord and/or utility provider demonstrating arrears owed for each month requesting assistance
- Copy of identification (government issued photo ID or driver’s license, passport, birth certificate, etc.)
- Proof of residence, if not included in other required documents